



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 24 July 2024
at 9 am



GENERAL MEETING Minutes

Wednesday 24 July 2024

ATTENDANCE

Present and History

- Present**

Jaime Gane	Aaron Schleich
Geoff Robins	Trent Gordon – Dialed in via Teams
Lisa Scharf	
Tim Ryan	

- History**

Attendance 2024	March		April			May		June		July		August		September		October		November		December	
	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	
		27																			
Jaime Gane	X	P	P	P	P	P	P	P	P	P											X
Geoff Robins	X	P	P	P	P	P	P	P	P	P											X
Trent Gordon	X	P	P	A	P	P	P	P	P	P											X
Lisa Scharf	X	P	P	P	P	P	P	P	P	P											X
Jacqueline Malacoola	X	P	P	P	P	A	P	A	P	P											X
Tim Ryan	X	P	P	P	P	P	P	P	P	P											X
Aaron Schleich	X	P	P	P	P	P	P	P	P	P											X

- Guests**

NIL

Not Present

- Absent**

NIL

- Apology**

Jackie Malacoola

- Leave**

NIL

OPEN MEETING

The General Meeting opened at 9:04 am.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

1.1. General Meeting – June

The minutes from the General Meeting on 19 June 2024 are attached as Appendix 1.

Resolution

Moved: Geoff Robins

Seconded: Lisa Scharf

Affirmative: 6

Negative: 0

The WTA Members adopt the minutes of the General Meeting on 19 June 2024 as a true and accurate record.

CARRIED

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

NIL

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) Lisa Scharf

Lisa Scharf declared a potential conflict of interest regarding Section 7.1 item 2 – Facility Hire Discount Applications as her business has an application for a facility hire discount. Lisa will not take part in any discussion regarding this item and will abstain from voting in the respective resolution.

2.3. Travel Applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

- i) **NIL**

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

- i) **Lisa Scharf – Short Period**

Leave form submitted on the 8th July requesting a short period of leave. The leave has been submitted in the prescribed form.

Resolution #	
Moved:	Jaime Gane
Seconded:	Tim Ryan
Affirmative:	6
Negative:	0
The WTA Members approve for Lisa Scharf to be absent from 29 August to 28 September due to leave for a short period.	
CARRIED	

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

- i) **Sunset Markets (13/07/24) – reflection**

The markets were very quiet. This was most likely due to the Weipa Dirt Karts occurring on the same day.

3. QUESTIONS

3.1. Public questions

- i) **NIL**

3.2. Member questions

- i) **NIL**

3.3. Answers to previous questions

- i) **NIL**

4. CORRESPONDENCES

4.1. Correspondence

i) **IN – Queensland Fire and Emergency Services – Changes within the fire and emergency services departments – READ**

Please see Appendix 2.1 for the letter from the Commissioner of Queensland Fire and Emergency Services regarding the changes and movements within the fire and emergency services departments due to Disaster and Emergency Management Reforms.

ii) **IN – Department of Transport and Main Roads – Walking Local Government Grant – READ**

Please see Appendix 2.2 for the letter from the Director-General of the Department of Transport and Main Roads regarding WTA's success with a Walking Local Government Grant.

iii) **IN – Minister for Transport and Main Roads and Digital Services – Remote Communities Freight Assistance Scheme – READ**

Please see Appendix 2.3 for the letter from the Minister for Transport and Main Roads and Digital Services regarding the increase of the Remote Communities Freight Assistance Scheme in Northern Peninsula, Torres Strait and Gulf region to 20%.

iv) **IN – Queensland Reconstruction Authority – Expanding responsibilities with disaster management – Read**

Please see Appendix 2.4 for the letter from the CEO of Queensland Reconstruction Authority (QRA) regarding QRA's expanding responsibilities with disaster management due to Disaster and Emergency Management Reforms.

4.2. Petitions and joint letters

i) **NIL**

4.3. Deputations and delegations

i) **NIL**

5. CHAIR REPORT

Jaime Gane to provide a Chair's report.

6. WTA REPORTS

6.1. Superintendent

i) Superintendent's Report

Matthew Turnbull to present the Superintendent's Report. The Members had a tour of the Aquatic Centre changes.

6.2. Corporate Services

i) NIL

6.3. Planning and Works

i) NIL

6.4. Community and Social

i) NIL

6.5. Sports and Recreation

i) NIL

6.6. Other

i) NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report

Nicky Perriman to present the June WTA Financial Report. See Appendix 3.

Resolution #

Moved: Aaron Schleich

Seconded: Geoff Robins

Affirmative: 6

Negative: 0

The WTA Members accept the monthly financial report for June 2024.

CARRIED

ii) Community Facility Hire Discount Applications

WTA offers community groups a 50% discount on facility hires under Waiver and Discounts of Fees and Charges policy. WTA has received facility hire discount applications from various community groups requesting a discount on the use of a facility for the year:

- Weipa Social Basketball – Weipa Storm Surge Shelter - \$5,200 (\$2,600 after discount)
- Get Your Art On – House on the Hill - \$4,900 (\$2,450 after discount)
- Weipa Social Netball Club – Weipa Storm Surge Shelter and WASP Court - \$4,200 (\$2,100 after discount)

See Appendix 4.

Lisa Scharf left the room during the discussion of Get Your Art On and abstained from the resolution vote. Lisa was in the room for the resolution vote.

Resolution #	
Moved:	Tim Ryan
Seconded:	Trent Gordon
Affirmative:	5
Negative:	0
<p>The WTA Members approve the 50% discount on fees and charges for the facility hire to the following groups in accordance with the policy (POL-003):</p> <ul style="list-style-type: none"> • Weipa Social Basketball • Get Your Art On • Weipa Social Netball Club 	
CARRIED	

7.2. Planning and Works

NIL

7.3. Community Services

i) Systematic Inspection Program 2024 – Animal Management

Renee Williams will discuss the Systematic Inspection Program 2024. See Appendix 5.

Resolution #	
Moved: Lisa Scharf	
Seconded: Trent Gordon	
Affirmative: 6	Negative: 0
<p>The WTA Members approve a systematic inspection program for 2024 as per the following:</p> <ul style="list-style-type: none"> • Purpose of the program: The purpose of the program is to follow up on non-registered dogs, additional animal permits, and to ensure that there is adequate fencing/enclosures. This program is run to increase awareness, compliance and education of residents regarding the laws and obligations of responsible pet ownership. • Duration of the program: The Inspection Program will be held for a one (1) month period, between 11th August 2024 – 13th September 2024. • The objective criteria for the program will include: <ul style="list-style-type: none"> ○ Ensure adequate enclosures/fencing; ○ Additional animal permits (expired and newly required/identified); and ○ Registration of any animals at the property not included on the current permit/unregistered. • Areas/suburbs the program will operate: <ul style="list-style-type: none"> ○ Evans Landing Industrial Area ○ Rocky Point (including Golf Links) ○ Nanum ○ Trunding 	
CARRIED	

ii) Wild dogs – Animal Management

Renee Williams to discuss wild dog management proposal within the Weipa township boundary. See Appendix 6.

Resolution #	
Moved: Trent Gordon	
Seconded: Jaime Gane	
Affirmative: 6	Negative: 0
<p>The WTA Members approve option 3 Trapping</p> <ul style="list-style-type: none"> • Selected placement of two cage traps. Domestic animals would be released. When a wild dog is caught, it would be put down on site. 	
CARRIED	

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

- Disaster Management Training - Chairperson and Deputy – 12 - 13 August 2024
- Disaster Exercise (Tailings evacuation) - 14 August 2024
- DNA Conference – 28 - 30 August 2024
- TCICA Meeting – 3 - 4 September 2024
- TCICA Meeting – 5 - 6 November 2024

1.1. Workshops

- 14 August 2024
- 9 October 2024
- 13 November 2024

11.2. General Meetings

- 21 August 2024
- 11 September 2024
- 23 October 2024
- 27 November 2024
- 11 December 2024

11.3. Date Claimer

- Kumrumja Sunset Markets – 31 August 2024
- Weipa Christmas Tree Lighting – 29 November 2024
- Weipa Community Christmas Morning Markets – 30 November 2024
- Christmas Lights Competition – 14 December 2024

MEETING CLOSE

The General Meeting closed at 10:26 am.

ENDORSEMENT

These Minutes were confirmed this 21 day of August 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Jaime Gene

Chair

Matthew Turnbull

Superintendent Weipa Township