



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 11 September 2024
at 9 am



GENERAL MEETING Minutes

Wednesday 11 September 2024

ATTENDANCE

Present and History

- Present**

Jaime Gane	Lisa Scharf – dialled in via teams
Trent Gordon	Aaron Schleich
Tim Ryan	

- History**

Attendance 2024	March		April			May		June		July		August		September		October		November		December	
	27th	17th	24th	8th	22nd	12th	19th	10th	24th	14th	21st	11th	9th	23rd	27th	11th					
	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	
Jaime Gane	X	P	P	P	P	P	P	P	P	P	P	P	X					X		X	
Geoff Robins	X	P	P	P	P	P	P	P	P	P	P	P	X					X		X	
Trent Gordon	X	P	P	A	P	P	P	P	P	P	P	P	X					X		X	
Lisa Scharf	X	P	P	P	P	P	P	P	P	L	P	X						X		X	
Jacqueline Malacoola	X	P	P	P	A	P	A	P	A	A	P	X						X		X	
Tim Ryan	X	P	P	P	P	P	P	P	P	P	A	X						X		X	
Aaron Schleich	X	P	P	P	P	P	P	P	P	P	P	X						X		X	

- Guests**

NIL

Not Present

- Absent**

Jackie Malacoola

- Apology**

NIL

- Leave**

Geoff Robins

OPEN MEETING

The General Meeting opened at 9:05 am.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

1.1. General Meeting – August

The minutes from the General Meeting on 21 August 2024 are attached as Appendix 1.

Resolution #	
Moved:	Trent Gordon
Seconded:	Tim Ryan
Affirmative:	5
Negative:	0
The WTA Members adopt the minutes of the General Meeting on 21 August 2024 as a true and accurate record.	
CARRIED	

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

A minute of silence was held for a community member who passed away at Amrun. The September 11 terrorist attacks were also acknowledged.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) **NIL**

2.3. Travel Applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

i) **NIL**

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) **Geoff Robins – Short period**

Leave form submitted on the 20th of August requesting a short period of leave. The leave has been submitted in the prescribed form.

Resolution #	
Moved:	Jaime Gane
Seconded:	Lisa Scharf
Affirmative:	5
Negative:	0
The WTA Members approve for Geoff Robins to be absent from 14 December to 30 December 2024 due to leave for a short period.	
CARRIED	

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

3. QUESTIONS

3.1. Public questions

i) **NIL**

3.2. Member questions

i) **NIL**

3.3. Answers to previous questions

i) **NIL**

4. CORRESPONDENCES

4.1. Correspondence

i) **NIL**

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Jaime Gane to provide a Chair's report.

6. WTA REPORTS

6.1. Superintendent

i) **Superintendent's Report**

Renee Williams to present the Superintendent's Report.

6.2. Corporate Services

i) NIL

6.3. Planning and Works

i) NIL

6.4. Community and Social

i) NIL

6.5. Sports and Recreation

i) NIL

6.6. Other

i) NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report - August

Nicky Perriman to present the August WTA Financial Report. See Appendix 2.

Resolution #	
Moved:	Aaron Schleich
Seconded:	Jaime Gane
Affirmative:	5
	Negative: 0
The WTA Members accept the monthly financial report for August 2024.	
CARRIED	

7.2. Planning and Works

i) NIL

7.3. Community Services

i) Systematic Inspection Program 2024 – Animal Management

Renee Williams will discuss the 2024 Systematic Inspection Program amendment.

Resolution #	
Moved:	Trent Gordon
Seconded:	Jaime Gane
Affirmative:	5
	Negative: 0
The WTA Members approve for the 2024 Systematic Inspection Program start date to be amended from the July resolution. The Members approve for the start date to be moved from the 11 th of August to the 2 nd of October 2024. The Systematic Inspection Program will run between the 2 nd of October to the 30 th of October 2024.	
CARRIED	

7.4. Sports and Recreation

i) NIL

7.5. Other

i) NIL

8. URGENT MATTERS

8.1. Motions

i) CEA – Aquatic Centre Eye Shower System Pump Upgrade

The plant room at the Aquatic Centre has been under an upgrade. The original plant room had an eye wash and body shower apparatus as a safety measure for the chemical materials handled at the Aquatic Centre. Following construction of the plant room, this emergency device was reconnected to the new controls and alarm system. The water supply at the eye shower station was identified to be inadequate to meet regulations. A new pump is required to ensure the water pressure and volume is compliant.

This is not in the capital budget or scope of the aquatic center upgrade. The irrigation costs \$15,169. See appendix 3.

Resolution #

Moved: Jaime Gane

Seconded: Aaron Schleich

Affirmative: 5

Negative: 0

The WTA Members approve the CEA of \$15,169 for the installation of a new pump to ensure the required water pressure and volume for a compliant eyewash and shower system to be funded from WTA funds. Approval for the capital expenditure for the central avenue irrigation is removed to accommodate this CEA. This cost will be addressed in the next budget review.

CARRIED

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

- LGAQ Conference – 21 - 23 October 2024
- TCICA Meeting – 5 - 6 November 2024

1.1. Workshops

- 9 October 2024

11.2. General Meetings

- 30 October 2024
- 27 November 2024
- 11 December 2024

11.3. Date Claimer

- SIP Program – 1 - 30 October 2024
- Get Ready Expo – 12 October 2024
- Weipa Christmas Tree Lighting – 29 November 2024
- Weipa Community Christmas Morning Markets – 30 November 2024
- Christmas Lights Competition – 14 December 2024

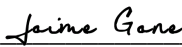
MEETING CLOSE

The General Meeting closed at 9:48 am.

ENDORSEMENT

These Minutes were confirmed on the 30th of October 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee for the month.



Chair



Superintendent Weipa Township