



# WTA Meeting Minutes

## Friday 24 March 2017

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## CITIZENSHIP CEREMONY

Four (4) recipients for Citizenship Certificates.

## OPENING OF MEETING

Meeting commenced at 9am.

## ATTENDANCE

Michael Rowland	Chair
Stretch Noonan	Deputy Chairperson (attended from 9.30am)
Chris Newman	Member
Duane Singleton	Member
Ben Myall	Member
Emily Peel	Superintendent

## ABSENT

Troy McNamara – apology  
 Jackie Madua - apology

## GUESTS

Gerald Foo	Manager Site Services, Weipa Operation RT
Lucy Warren	Acting Specialist, Community Relations (Amrun project) RT

## ATTENDANCE RECORDS

Attendance 2017								TOTALS	
WTA Meeting	25-Jan	24-Feb	24-Mar	28-Apr	26-May	23-Jun		No	%
Michael Rowland	P	P						2	100.00%
Stretch Noonan	P	P						2	100.00%
Chris Newman	P	P						2	100.00%
Duane Singleton	P	P						2	100.00%
Jackie Madua	P	A						1	50.00%
Ben Myall	P	P						2	100.00%
Troy McNamara	A	P						1	50.00%
WTA Workshop	13-Jan	10-Feb	10-Mar	7-Apr	12-May	9-Jun		No	%
Michael Rowland	P	P	P					3	100.00%
Stretch Noonan	P	P	P					3	100.00%
Chris Newman	P	P	P					3	100.00%
Duane Singleton	P	P	P					3	100.00%
Jackie Madua	P	P	P					3	100.00%
Ben Myall	X	A	P					1	50.00%
Troy McNamara	P	P	P					3	100.00%
	P	Present							
	A	Apology							
	A	Absent (**deduct meeting fee as per WTA remuneration policy)							
	X	N/A or Cancelled							



## 1. ITEMS FOR CONSIDERATION

### 1.1. Register of Interest Update

Standing agenda item - WTA Members are reminded to notify the Superintendent of any change to their Register of Interests that may have occurred since the last meeting.

Nil

### 1.2. MPI / COI

Standing agenda item - WTA Members are asked to consider any Material Personal Interest (MPI) or Conflicts of Interest (COI) issues that may arise due to items listed on the agenda.

Duane Singleton raised a potential conflict of interest for Agenda Item 13.2 Community Grants and Financial Assistance due to being a member of the Weipa Billfish Club. Chris Newman raised a potential conflict of interest for Agenda Item 13.2 Community Grants and Financial Assistance due to being a member of the St Joseph's Parents and Friends. Both Members remained in the meeting, but excluded themselves from the vote on this item.

### 1.3. Information Stall at the Shopping Centre

Standing agenda item - WTA Members are asked to consider if there is need to arrange an information stall to obtain ratepayer feedback on any recent agenda items.

Nil

### 1.4. WTA Member Travel /Reimbursement of Expenses

Standing agenda item - WTA Members are asked to consider any travel requirements so that all travel and reimbursements can be pre-approved by the WTA.

Nil

(Resolutions to follow *WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy*).

## 2. CONFIRMATION OF PREVIOUS MINUTES

A draft version of the previous minutes from 24 February 2017 is attached (Appendix 1).

<p><b>Recommendation:</b> That the WTA Members adopt the minutes of the General Meeting held 24 February 2017 as a true and accurate record.</p>
<p><b>Resolution:</b> The WTA Members adopt the minutes of the General Meeting held Friday 24 February 2017 as a true and accurate record.</p>
<p><b>Moved:</b> Chris Newman</p>
<p><b>Seconded:</b> Duane Singleton</p>
<p>Carried</p>

**3. CHAIR'S REPORT (Michael Rowland)**

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Michael Rowland presented the Chair's report. (Appendix 2)

**4. SUPERINTENDENT REPORT (Emily Peel)**

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Emily Peel presented the Superintendent's Report.

**5. GOVERNMENT RELATIONS (Michael Rowland)**

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Michael Rowland provided an update. (Appendix 2)

**6. ALNGITH CORPORATION (Jackie Madua)**

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Nil.

**7. RIO TINTO (Ben Myall)**

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Ben Myall provided an update on the new Amrun roster.

**8. PUBLIC WORKS PORTFOLIO (Stretch Noonan)**

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**8.1. Member Update**

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Nil.

**8.2. Business Items**

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Nil.

**9. GUEST PRESENTATION – RIO TINTO CSP PLAN**

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Lucy Warren presented the Rio Tinto Communities and Social Performance (CSP) multi-year plan. (Appendix 3)

**10. PLANNING AND DEVELOPMENT PORTFOLIO (Chris Newman)**

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**10.1. Member Update**

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Nil.



10.2. Business Item – Planning Fee Waiver MCU Family Day Care

Emily Peel discussed a further extension to waiving planning fees for a simple material change of use development application for home occupation (family day care).

<b>Recommendation:</b> That the WTA continue to waive the town planning fees (\$1369) for simple material change of use development applications (home occupation - family day care) until 31 December 2017.		
<b>Resolution:</b> The WTA waive town planning fees (\$1369) for simple material change of use development applications (home occupation - family day care) until 31 December 2017.		
<b>Moved:</b>	Duane Singleton	<b>Seconded:</b> Stretch Noonan
Carried		

11. CORPORATE SERVICES PORTFOLIO (Troy McNamara)

11.1. Member Update

Nil.

11.2. Business Item – Financial Reports

Emily Peel presented the WTA financial reports for February 2017. (Appendix 4)

11.3. Business Item – Debtor Update

Emily Peel provided an overview of current debtors for WTA. (Appendix 5)

11.4. Business Item – Applications for Building Our Regions (BoR) Round 3

Emily Peel discussed the Hibberd Centre (White Building) renovation and application for Building Our Regions (BoR) Round 3. (Appendix 6). This included a walking tour of the site by the WTA Members.

<b>Recommendation:</b> That the WTA apply for BOR R03 funding for the Hibberd Centre Renovation. Total costing (design, survey, construction, asbestos removal, project management) - \$608,624 If successful BoR Funding will cover 50% of these costs. Approved total project cost to WTA - \$304,300.		
<b>Resolution:</b> The WTA approve an application for BOR R03 funding for the Hibberd Centre Renovation. Total costing (design, survey, construction, asbestos removal, project management) - \$608,624 If successful the BoR Funding will cover 50% of these costs. Approved total project cost to WTA - \$304,300.		
<b>Moved:</b>	Chris Newman	<b>Seconded:</b> Stretch Noonan
Carried		

11.5. Business Item – WTA Member Remuneration Policy

Emily Peel to present the revised WTA Remuneration Policy for endorsement. (Appendix 7)

<b>Recommendation:</b> That the WTA Members endorse the WTA Remuneration policy as presented.	
<b>Resolution:</b> The WTA Members endorse the WTA Remuneration policy as presented.	
<b>Moved:</b> Michael Rowland	<b>Seconded:</b> Stretch Noonan
Carried	

12. DISASTER MANAGEMENT PORTFOLIO (Stretch Noonan)

12.1. Member Update

Stretch Noonan to provide any updates.

12.2. Business Items

Nil.

13. COMMUNITY SERVICES PORTFOLIO (Duane Singleton)

13.1. Member Update

Duane Singleton provided an update on some minor changes to the Rocky Point Boat Ramp.

13.2. Business Item – Community Grants and Financial Assistance

Lucy Boxall presented a number of applications for Community Grants and Financial Assistance. (Appendix 8).

<b>Recommendation:</b>	
That the WTA approve the allocation of funds for Community Events Sponsorship as follows -	
• Weipa Community Care Association	\$1500
• Weipa Rodeo Association	\$0 (in kind EHO support and ground hire)
• Weipa Fishing Classic	\$1500.
That the WTA approve the allocation of funds for the Community Group Grants Round 2 as follows -	
• Weipa Potters Inc	\$1200
• Weipa Billfish Club	\$470
• St Josephs Parents & Friends	\$1000
• Weipa Gymnastics Club	\$1500.



**Resolution:**

The WTA approve the allocation of funds for Community Events Sponsorship as follows -

- Weipa Community Care Association      \$1500
- Weipa Rodeo Association                      \$0 (in kind EHO support and ground hire)
- Weipa Fishing Classic                          \$1500.

The WTA approve the allocation of funds for the Community Group Grants Round 2 as follows -

- Weipa Potters Inc                              \$1200
- Weipa Billfish Club                            \$470
- St Josephs Parents & Friends              \$1000
- Weipa Gymnastics Club                      \$1500.

**Moved:** Michael Rowland

**Seconded:** Stretch Noonan

13.3. Business Item – 50<sup>th</sup> Anniversary Event

Standing Agenda Item. Chris Newman provided an update that sponsorship applications are closing in order to finalise merchandise and promotional materials.

14. MEETING SCHEDULE

14.1. 2017 MEETING DATES

- Friday 28 April 2017
- Friday 26 May 2017
- Friday 23 June 2017
- Friday 28 July 2017
- Friday 25 August 2017
- Friday 22 September 2017
- Friday 27 October 2017
- Friday 24 November 2017
- Friday 15 December 2017 (revised for Christmas)

14.2. 2017 WORKSHOP DATES

- Friday 7 April 2017 (Revised for Good Friday)
- Friday 12 May 2017
- Friday 9 June 2017
- Friday 14 July 2017
- Friday 11 August 2017
- Friday 8 September 2017
- Friday 13 October 2017
- Friday 10 November 2017
- Friday 8 December 2017

15. OTHER BUSINESS

Nil.

**CLOSURE OF MEETING**

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The meeting closed at 11.30am.

Minutes confirmed this 28th day of April 2017

M. O. Noble

Chair

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Superintendent Weipa Township