



WTA Meeting Minutes Friday 28 April 2017

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OPENING OF MEETING

Meeting commenced at 8.30am.

ATTENDANCE

Michael Rowland Chair
 Chris Newman Member
 Duane Singleton Member
 Jackie Madua Member (attended from 9am)
 Ben Myall Member
 Troy McNamara Member
 Emily Peel Superintendent

ABSENT

Stretch Noonan Deputy Chairperson (apology)

GUESTS

Adam Clements Finance Business Partner, Weipa Operation RT

ATTENDANCE RECORDS

Attendance 2017									
WTA Meeting	25-Jan	24-Feb	24-Mar	28-Apr	26-May	23-Jun			TOTALS
									No %
Michael Rowland	P	P	P						3 100.00%
Stretch Noonan	P	P	P						3 100.00%
Chris Newman	P	P	P						3 100.00%
Duane Singleton	P	P	P						3 100.00%
Jackie Madua	P	A	A						1 33.33%
Ben Myall	P	P	P						3 100.00%
Troy McNamara	A	P	A						1 33.33%
WTA Workshop	13-Jan	10-Feb	10-Mar	7-Apr	12-May	9-Jun			TOTALS
									No %
Michael Rowland	P	P	P	P					4 100.00%
Stretch Noonan	P	P	P	P					4 100.00%
Chris Newman	P	P	P	P					4 100.00%
Duane Singleton	P	P	P	P					4 100.00%
Jackie Madua	P	P	P	A					3 75.00%
Ben Myall	X	A	P	A					1 33.33%
Troy McNamara	P	P	P	A					3 75.00%
		P	Present						
		A	Apology						
		A	Absent (**deduct meeting fee as per WTA remuneration policy)						
		X	N/A or Cancelled						

1. ITEMS FOR CONSIDERATION

1.1. Register of Interest Update

Standing agenda item - WTA Members are reminded to notify the Superintendent of any change to their Register of Interests that may have occurred since the last meeting.

Nil

1.2. MPI / COI

Standing agenda item - WTA Members are asked to consider any Material Personal Interest (MPI) or Conflicts of Interest (COI) issues that may arise due to items listed on the agenda.

Nil

1.3. Information Stall at the Shopping Centre

Standing agenda item - WTA Members are asked to consider if there is need to arrange an information stall to obtain ratepayer feedback on any recent agenda items.

Nil

1.4. WTA Member Travel /Reimbursement of Expenses

Standing agenda item - WTA Members are asked to consider any travel requirements so that all travel and reimbursements can be pre-approved by the WTA. (Resolutions to follow **WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy**).

Nil

2. CONFIRMATION OF PREVIOUS MINUTES

A draft version of the previous minutes from 24 March 2017 was attached with the agenda as Appendix 1.

<p>Recommendation: That the WTA Members adopt the minutes of the General Meeting held 24 March 2017 as a true and accurate record.</p>

<p>Resolution: The WTA Members adopt the minutes of the General Meeting held Friday 24 March 2017 as a true and accurate record.</p>

<p>Moved: Duane Singleton</p>	<p>Seconded: Chris Newman</p>
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<p>Carried</p>

3. CHAIR'S REPORT (Michael Rowland)

Michael Rowland presented the Chair's report. This was attached with the agenda as Appendix 2.

4. MEMBER ABSENCE (Michael Rowland)

Michael Rowland requested leave between 14 May and 26 June 2017 requiring approved absence for WTA General Meetings on 26 May 2017 and 23 June 2017.

Recommendation: That the WTA Members approve the absence of Chair Michael Rowland between 14 May and 26 June 2017, and accept an apology for the WTA General Meetings on 26 May and 23 June 2017.

That the WTA Members approve for Deputy Chair Stretch Noonan to act as Chair for the period 14 May to 26 June 2017.

Resolution: The WTA Members approve the absence of Chair Michael Rowland between 14 May and 26 June 2017, and accept an apology for the WTA General Meetings on 26 May and 23 June 2017.

The WTA Members approve for Deputy Chair Stretch Noonan to act as Chair for the period 14 May to 26 June 2017.

Moved: Ben Myall

Seconded: Jackie Madua

Carried

5. SUPERINTENDENT REPORT (Emily Peel)

Emily Peel presented the Superintendent's Report.

6. GOVERNMENT RELATIONS (Michael Rowland)

Michael Rowland provided an update with Appendix 3.

7. ALNGITH CORPORATION (Jackie Madua)

Jackie Madua provided an update.

8. RIO TINTO (Ben Myall)

Ben Myall provided an update.

9. PUBLIC WORKS PORTFOLIO (Stretch Noonan)

9.1. Member Update

Nil.

9.2. Business Item – Evans Landing Boat Ramp Stairs Project

Matthew Turnbull presented the Evans Landing Boat Ramp Stairs project.

Recommendation: That the WTA members approve the Evans Landing Boat Ramp Stairs Capital Project \$24,888.00 (Ex GST).

Resolution: The WTA members approve the Evans Landing Boat Ramp Stairs Capital Project \$24,888.00 (Ex GST).

Moved: Michael Rowland

Seconded: Duane Singleton

Carried

10. PLANNING AND DEVELOPMENT PORTFOLIO (Chris Newman)

10.1. Member Update

Nil.

10.2. Business Items

Nil.

11. CORPORATE SERVICES PORTFOLIO (Troy McNamara)

11.1. Member Update

Troy McNamara provided an overview of the Financial Management Audit Completion Report 2015-2016.

11.2. Business Item – Financial Reports

Emma Bebb presented the WTA financial reports for March 2017 attached as Appendix 4.

11.3. Business Item – Debtor Update

Emma Bebb provided an overview of current debtors for WTA attached as Appendix 5.

11.4. Business Item – Financial Sustainability Summit

Emma Bebb provided an overview of a recent Financial Sustainability Summit attached as Appendix 6.

12. DISASTER MANAGEMENT PORTFOLIO (Stretch Noonan)

12.1. Member Update

Stretch Noonan to provide any updates.

12.2. Business Items

Nil.

13. COMMUNITY SERVICES PORTFOLIO (Duane Singleton)

13.1. Member Update

Nil.

13.2. Business Item – 50th Anniversary Event

Standing Agenda Item. Chris Newman provided an update from the Sub Committee.

14. MEETING SCHEDULE

14.1. 2017 MEETING DATES

- Friday 26 May 2017
- Friday 23 June 2017
- Friday 28 July 2017
- Friday 25 August 2017
- Friday 22 September 2017
- Friday 27 October 2017
- Friday 24 November 2017
- Friday 15 December 2017 (revised for Christmas)

14.2. 2017 WORKSHOP DATES

- Friday 12 May 2017
- Friday 9 June 2017
- Friday 14 July 2017
- Friday 11 August 2017
- Friday 8 September 2017
- Friday 13 October 2017
- Friday 10 November 2017
- Friday 8 December 2017

15. OTHER BUSINESS

Emma Bebb presented two (2) capital expenditure applications for approval by the WTA –

1. Library Shelving
2. Letter/envelope folding machine.

Recommendation: That the WTA Members approve \$50K capital funding for Library Shelving.

Resolution: The WTA Members approve \$50K capital funding for Library Shelving.

Moved: Michael Rowland **Seconded:** Troy McNamara

Carried

Recommendation: That the WTA Members approve \$6.5K capital funding for a letter/envelope folding machine.

Resolution: The WTA Members approve \$6.5K capital funding for a letter/envelope folding machine.

Moved: Michael Rowland **Seconded:** Duane Singleton

Carried

CLOSURE OF MEETING

The meeting closed at 10.30 am.

Minutes confirmed this 26th day of May 2017

Chair

Superintendent Weipa Township