



WTA Meeting Minutes

Friday 27 October 2017

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1. ITEMS FOR CONSIDERATION

1.1. Register of Interest Update

Standing agenda item - WTA Members are reminded to notify the Superintendent of any change to their Register of Interests that may have occurred since the last meeting.
Nil

1.2. MPI / COI

Standing agenda item - WTA Members are asked to consider any Material Personal Interest (MPI) or Conflicts of Interest (COI) issues that may arise due to items listed on the agenda.
Nil

1.3. Information Stall at the Shopping Centre

Standing agenda item - WTA Members are asked to consider if there is need to arrange an information stall to obtain ratepayer feedback on any issues or actions.
Nil

1.4. WTA Member Travel /Reimbursement of Expenses

Standing agenda item - WTA Members are asked to consider any travel requirements so that all travel and reimbursements can be pre-approved by the WTA. (**WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy**).
Nil

1.5. WTA Member Leave Approvals

Standing agenda item – WTA Members are required to have all leave approved by WTA resolution. (**WTA Policy POL-010 WTA Member Remuneration Policy 2017**).

Leave has been requested by Stretch Noonan for the WTA Meeting on 15 December 2017.

<p>Recommendation: That the WTA approve for Stretch Noonan to be absent for the WTA Meeting on 15 December 2017.</p>
<p>Resolution: The WTA approve for Stretch Noonan to be absent for the WTA Meeting on 15 December 2017.</p>
<p>Moved: Michael Rowland Seconded: Chris Newman</p>
<p>Carried</p>

Leave has been requested by Duane Singleton for the WTA Meeting on 24 November 2017.

Recommendation: That the WTA approve for Duane Singleton to be absent for the WTA Meeting on 24 November 2017.

Resolution: The WTA approve for Duane Singleton to be absent for the WTA Meeting on 24 November 2017.

Moved: Gerald Foo **Seconded:** Chris Newman

Carried

2. CORRESPONDENCE

2.1. Correspondence In

Three (3) Letters received -

- QFES Letter regarding the SES/Joint Emergency Services Centre in Weipa
- QFES Letter regarding the Recrafting of Disaster Management Guidelines
- QRA Letter regarding the 2017-18 Get Read Queensland Grant
(Appendix 1a, 1b and 1c)

2.2. Correspondence Out

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

A draft version of the previous minutes from 22 September 2017 was attached to the agenda (Appendix 2).

Recommendation: That the WTA Members adopt the minutes of the General Meeting held on 22 September 2017 as a true and accurate record.

Resolution: The WTA Members adopt the minutes of the General Meeting held on 22 September 2017 as a true and accurate record.

Moved: Stretch Noonan **Seconded:** Gerald Foo

Carried

4. CHAIR'S REPORT (Michael Rowland)

Michael Rowland presented the Chair's report.

5. SUPERINTENDENT REPORT (Lucy Boxall)

Lucy Boxall presented the Superintendent Report. (Appendix 4a and 4b)

6. GOVERNMENT RELATIONS (Michael Rowland)

Michael Rowland provided an update.

7. ALNGITH CORPORATION (Jackie Madua)

Nil update.

8. RIO TINTO (Ben Myall)

Ben Myall provided an update on mining operations and Amrun construction project.

9. WTA MEMBER PROJECTS AND AGENDA

Michael Rowland discussed future changes to WTA Member projects and the meeting agenda to reflect WTA Member responsibilities. Resolution to follow at the November meeting.

10. PUBLIC WORKS PORTFOLIO (Stretch Noonan)

10.1. Member Update

Stretch Noonan provided an update regarding boat ramp stair design.

10.2. Business Item – White Building Proposal

Matt Turnbull presented a proposal relating to the renovation and leasing of the Hibberd Centre (White Building). (Appendix 5). A recommendation was made for the 'White Building' to be -

1. Refurbished at a cost of less than \$150,000 (yet to be finalised)
2. Leased to the Weipa Community Centre Inc.
3. Re-named something suitable for its new use.

No resolution was made, and further information on this project was requested by the WTA Members.

11. PLANNING AND DEVELOPMENT PORTFOLIO (Chris Newman)

11.1. Member Update

The proposed Weipa Town Planning Scheme is with the State Government for consideration. The community consultation process for the Scheme will be discussed at the next workshop.

11.2. Business Items

Nil.

12. CORPORATE SERVICES PORTFOLIO (Gerald Foo)

12.1. Member Update

Nil updates.

12.2 Business Item – Addition to Fees and Charges

Lucy Boxall presented a proposal for new venue hire fees relating to the WTA Gymnastics Hall. (Appendix 6)

Recommendation: That the WTA approve additional Fees and Charges for 2017-18 for Venue Hire of the Gymnastics Hall/Building as follows –

- Per hour - \$50 per hour
- Daily Rate 5 hours + - \$250 per day
- Community group/Not for profit – per hour (includes Church) - \$30

Resolution: The WTA approve additional Fees and Charges for 2017-18 for Venue Hire of the Gymnastics Hall/Building as follows –

- Per hour - \$50 per hour
- Daily Rate 5 hours + - \$250 per day
- Community group/Not for profit – per hour (includes Church) - \$30

Moved: Ben Myall

Seconded: Gerald Foo

Carried

13. DISASTER MANAGEMENT PORTFOLIO (Stretch Noonan)

13.1. Member Update

Stretch Noonan provided an update. The District Disaster Conference was attended this month. Cyclone season predicted to be average with approx. 10, one of which will cross the coast. Reduction in flood risk this season. Expected to experience 600-800 mm of rain for November to January. Stretch to provide updates for the Morton and Myall Creek Road Crossings.

13.2. Business Items

Nil

14. COMMUNITY SERVICES PORTFOLIO (Duane Singleton)

14.1. Member Update

Nil

15. MEETING SCHEDULE

15.1. 2017 MEETING DATES

- Friday 24 November 2017
- Friday 15 December 2017 (revised for Christmas)

15.2. 2017 WORKSHOP DATES

- Friday 10 November 2017
- Friday 8 December 2017

It was proposed to cancel the WTA Workshop scheduled for 8 December 2017 due to the Christmas period. The WTA Meeting on 15 December 2017 will remain.

Recommendation: That the WTA Workshop scheduled on 8 December 2017 be cancelled.	
Resolution: The WTA Workshop scheduled on 8 December 2017 is cancelled.	
Moved: Michael Rowland	Seconded: Gerald Foo
Carried	

15.3. 2018 MEETING/WORKSHOP DATES

Dates for the 2018 Meetings and Workshops were proposed at the WTA Workshop on 13 October 2017.

Recommendation:	
That the WTA approve the 2018 Meeting and Workshop dates as follows –	
Workshop (1-4pm)	General Meeting (1-4pm)
Wednesday 10 January, 2018	Wednesday 24 January, 2018
Wednesday 14 February, 2018	Wednesday 28 February, 2018
Wednesday 14 March, 2018	Wednesday 28 March, 2018
Wednesday 11 April, 2018	Tuesday 24 April, 2018 (revised for Anzac Day)
Wednesday 9 May, 2018	Wednesday 23 May, 2018
Wednesday 13 June, 2018	Wednesday 27 June, 2018
Wednesday 11 July, 2018	Wednesday 25 July, 2018
Wednesday 8 August, 2018	Wednesday 22 August, 2018
Wednesday 12 September, 2018	Wednesday 26 September, 2018
Wednesday 10 October, 2018	Wednesday 24 October, 2018
Wednesday 14 November, 2018	Wednesday 28 November, 2018
	Wednesday 12 December, 2018 (revised for Christmas).
Resolution:	
The WTA approve the 2018 Meeting and Workshop dates as follows –	
Workshop (1-4pm)	General Meeting (1-4pm)
Wednesday 10 January, 2018	Wednesday 24 January, 2018
Wednesday 14 February, 2018	Wednesday 28 February, 2018
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Wednesday 12 September, 2018 Wednesday 10 October, 2018 Wednesday 14 November, 2018	Wednesday 26 September, 2018 Wednesday 24 October, 2018 Wednesday 28 November, 2018 Wednesday 12 December, 2018 (revised for Christmas).
Moved: Michael Rowland Seconded: Chris Newman Carried	

16. LATE/OTHER BUSINESS

Nil

CLOSURE OF MEETING

The meeting closed at 10.00am.

Minutes confirmed this _____ day of _____ 2017

Chair

Superintendent Weipa Township