



WTA Meeting Minutes

Friday 15 December 2017

AGENDA CONTENTS

OPENING OF MEETING.....	3
ATTENDANCE	3
ABSENT	3
GUESTS	3
ATTENDANCE RECORDS	3
1. ITEMS FOR CONSIDERATION.....	4
1.1. REGISTER OF INTEREST UPDATE	4
1.2. MPI / COI	4
1.3. INFORMATION STALL AT THE SHOPPING CENTRE.....	4
1.4. WTA MEMBER TRAVEL /REIMBURSEMENT OF EXPENSES	4
1.5. WTA MEMBER LEAVE APPROVALS	4
2. CORRESPONDENCE.....	4
2.1. CORRESPONDENCE IN.....	4
2.2. CORRESPONDENCE OUT	5
3. CONFIRMATION OF PREVIOUS MINUTES.....	5
4. CHAIR'S REPORT (MICHAEL ROWLAND).....	5
5. SUPERINTENDENT REPORT (LUCY BOXALL).....	5
6. GOVERNMENT RELATIONS (MICHAEL ROWLAND).....	5
7. ALNGITH CORPORATION (JACKIE MADUA)	5
8. RIO TINTO (BEN MYALL)	5
9. WTA MEMBER PROJECTS AND AGENDA	6
10. REVIEW OF OPERATIONAL PLAN – Q2	7
11. PUBLIC WORKS PORTFOLIO (STRETCH NOONAN)	7
11.1. MEMBER UPDATE	7
11.2. BUSINESS ITEMS.....	7
12. PLANNING AND DEVELOPMENT PORTFOLIO (CHRIS NEWMAN)	7
12.1. MEMBER UPDATE	7
12.2. BUSINESS ITEM – DEVELOPMENT APPLICATION FOR 1 ARTIE WALES DRIVE.....	7
12.3. BUSINESS ITEM – DEVELOPMENT APPLICATION FOR 22 ALSTONIA DRIVE	7
12.4. BUSINESS ITEM – LOCAL GOVERNMENT INFRASTRUCTURE PLAN.....	8
13. CORPORATE SERVICES PORTFOLIO (GERALD FOO)	8
13.1. MEMBER UPDATE	8
13.2. BUSINESS ITEM – EXCESS WATER CHARGING.....	8
14. DISASTER MANAGEMENT PORTFOLIO (STRETCH NOONAN)	9
14.1. MEMBER UPDATE	9
14.2. BUSINESS ITEMS.....	9
15. COMMUNITY SERVICES PORTFOLIO (DUANE SINGLETON)	9
15.1. MEMBER UPDATE	9
15.2. BUSINESS ITEM – PURCHASE OF POOL VACUUM (WAVE 300XL).....	9
16. MEETING SCHEDULE	10
16.1. 2018 MEETING DATES	10

16.2.	2018 WORKSHOP DATES.....	10
17.	LATE/OTHER BUSINESS.....	10
17.1.	MEMBER AVAILABILITY OVER CHRISTMAS BREAK.....	10
17.2.	PURCHASE OF POOL INFLATABLE STRUCTURE	10
	CLOSURE OF MEETING	11

OPENING OF MEETING

Meeting commenced at 8.30am.

ATTENDANCE

Michael Rowland Chair
 Gerald Foo Member
 Chris Newman Member
 Duane Singleton Member
 Lucy Boxall Superintendent

ABSENT

Stretch Noonan Deputy Chairperson (apology)
 Jackie Madua Member
 Ben Myall Member

GUESTS

Adam Clements Finance Manager, Weipa Operation RT

ATTENDANCE RECORDS

Attendance 2017																
<i>WTA Meeting</i>	25-Jan	24-Feb	24-Mar	28-Apr	12-May	26-May	23-Jun	28-Jul	11-Aug	25-Aug	22-Sep	27-Oct	24-Nov	15-Dec	TOTALS	
															No	%
Michael Rowland	P	P	P	P	P	A	A	A	P	P	P	P	P		10	76.92%
Stretch Noonan	P	P	P	A	A	P	P	P	P	P	P	P	P		11	84.62%
Chris Newman	P	P	P	P	P	P	P	P	P	P	A	P	P		12	92.31%
Duane Singleton	P	P	P	P	P	P	P	P	P	P	P	P	A		11	84.62%
Jackie Madua	P	A	A	P	A	P	P	A	A	P	P	P	P		8	61.54%
Ben Myall	P	P	P	P	A	P	P	A	P	P	A	P	A		9	69.23%
Troy McNamara	A	P	A	P	P	A	P	A	P	A	P	X	X	X	6	54.55%
Gerald Foo	X	X	X	X	X	X	X	X	X	X	P	P	P		3	100.00%
<i>WTA Workshop</i>	13-Jan	10-Feb	10-Mar	7-Apr	12-May	9-Jun	14-Jul	21-Jul	8-Sep	13-Oct	10-Nov	8-Dec	TOTALS			
													No	%		
Michael Rowland	P	P	P	P	P	A	P	P	P	P	P	X		10	90.91%	
Stretch Noonan	P	P	P	P	A	P	P	A	P	P	P	X		8	72.73%	
Chris Newman	P	P	P	P	P	P	P	P	P	P	P	X		11	100.00%	
Duane Singleton	P	P	P	P	P	P	P	P	P	P	P	X		11	100.00%	
Jackie Madua	P	P	P	A	A	A	P	P	A	P	P	X		7	63.64%	
Ben Myall	X	A	P	A	A	P	P	P	P	P	P	X		7	63.64%	
Troy McNamara	P	P	P	A	P	A	A	P	A	X	X	X		5	55.56%	
Gerald Foo	X	X	X	X	X	X	X	X	X	P	P	X		2	100.00%	
	P	Present														
	A	Apology														
	A	Absent														
	X	N/A or Cancelled														

1. ITEMS FOR CONSIDERATION

1.1. Register of Interest Update

Standing agenda item - WTA Members are reminded to notify the Superintendent of any change to their Register of Interests that may have occurred since the last meeting.
Nil

1.2. MPI / COI

Standing agenda item - WTA Members are asked to consider any Material Personal Interest (MPI) or Conflicts of Interest (COI) issues that may arise due to items listed on the agenda.
Nil

1.3. Information Stall at the Shopping Centre

Standing agenda item - WTA Members are asked to consider if there is need to arrange an information stall to obtain ratepayer feedback on any issues or actions.
Nil

1.4. WTA Member Travel /Reimbursement of Expenses

Standing agenda item - WTA Members are asked to consider any travel requirements so that all travel and reimbursements can be pre-approved by the WTA. (**WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy**).
Nil

1.5. WTA Member Leave Approvals

Standing agenda item – WTA Members are required to have all leave approved by WTA resolution. (**WTA Policy POL-010 WTA Member Remuneration Policy 2017**).

Leave has been requested by Chris Newman for the WTA Workshop on 10 January 2018.

<p>Recommendation: That the WTA approve for Chris Newman to be absent for the WTA Workshop on 10 January 2018.</p>

<p>Resolution: The WTA approve for Chris Newman to be absent for the WTA Workshop on 10 January 2018.</p>
--

<p>Moved: Michael Rowland</p>

<p>Seconded: Duane Singleton</p>

<p>Carried</p>

2. CORRESPONDENCE

2.1. Correspondence In

Nil.

2.2. Correspondence Out

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

A draft version of the previous minutes from 24 November 2017 was attached with the agenda (Appendix 1).

Recommendation:

That the WTA Members adopt the minutes of the General Meeting held on 24 November 2017 as a true and accurate record.

Resolution:

The WTA Members adopt the minutes of the General Meeting held on 24 November 2017 as a true and accurate record.

Moved: Chris Newman

Seconded: Michael Rowland

Carried

4. CHAIR'S REPORT (Michael Rowland)

Michael Rowland presented the Chair's report.

5. SUPERINTENDENT REPORT (Lucy Boxall)

Lucy Boxall presented the Superintendent Report.

6. GOVERNMENT RELATIONS (Michael Rowland)

Michael Rowland provided an update.

7. ALNGITH CORPORATION (Jackie Madua)

Nil

8. RIO TINTO (Ben Myall)

Nil

9. WTA MEMBER PROJECTS AND AGENDA

A new general meeting agenda is proposed to enhance governance. Each member project will be listed (refer Appendix 2). Project updates can be presented by Members and provided beforehand for inclusion with the agenda.

<p>Proposed Agenda</p> <ol style="list-style-type: none"> 1. Items for Consideration (COI, Leave etc) 2. Correspondence and Minutes 3. Update from Chair 4. Superintendent Report 5. Rio Tinto, Alngith and Disaster Management Updates 6. Community Services <ul style="list-style-type: none"> Projects - <i>Littering Project (Michael)</i> <i>Sport and Rec Future Planning (Gerald)</i> <i>Tree Planting and Urban Cover Project (Ben)</i> <i>Welcome to Weipa Tourism Project (Ben)</i> <i>Water Conservation Program (Ben)</i> <i>Cultural Signage Project (Jackie)</i> <i>Community Fisheries Project (Duane)</i> <i>Arts, Culture and Event Strategy (Chris)</i> Business Items - 7. Corporate Services <ul style="list-style-type: none"> Projects - <i>Governance Working Group (Michael)</i> <i>Review of Facilities and Leases (Gerald)</i> Business Items - 8. Planning and Works <ul style="list-style-type: none"> Projects - <i>Development of Weipa (Michael)</i> <i>Town Planning Scheme (Michael)</i> <i>EL Boat Ramp Improvement Project (Stretch)</i> <i>RP Boat Ramp Improvement Project (Duane)</i> Business Items – 9. Other Business
--

Recommendation: That the WTA Members approve the new agenda format as presented.

Resolution: The WTA Members approve the new agenda format as presented.

Moved: Michael Rowland

Seconded: Duane Singleton

Carried

10. REVIEW OF OPERATIONAL PLAN – Q2

Lucy Boxall presented the Quarter 2 (Oct-Dec) update for the WTA Operational Plan 2017-2018. (Appendix 3)

11. PUBLIC WORKS PORTFOLIO (Stretch Noonan)

11.1. Member Update

Nil.

11.2. Business Items

Nil.

12. PLANNING AND DEVELOPMENT PORTFOLIO (Chris Newman)

12.1. Member Update

Nil.

12.2. Business Item – Development Application for 1 Artie Wales Drive

Matthew Turnbull presented the development application for material change of use for a shop (bottle shop). (Appendix 4)

Recommendation: That the application by EK Development Group for a Development Permit for Material Change of Use for Shop (Bottle Shop) on land situated at 1 Artie Wales Drive, Rocky Point, described as Lot 1 on SP251088 be approved by the WTA subject to the conditions set out in the attached schedule.

Resolution: The application by EK Development Group for a Development Permit for Material Change of Use for Shop (Bottle Shop) on land situated at 1 Artie Wales Drive, Rocky Point, described as Lot 1 on SP251088 is approved by the WTA subject to the conditions set out in the attached schedule.

Moved: Chris Newman **Seconded:** Gerald Foo

Carried

12.3. Business Item – Development Application for 22 Alstonia Drive

Matthew Turnbull presented the development application for material change of use for a duplex dwelling. (Appendix 5)

Recommendation: That the application by Gerhardus Petrus Van Wyk & Megan Jayne Hall for a Development Permit for Material Change of Use for Duplex Dwelling on land situated at 22 Alstonia Drive, Nanum and described as Lot 668 on MP37779 be approved by the WTA subject to conditions set out in the attached schedule.

Resolution: Nil. Further information requested for the next meeting.

12.4. Business Item – Local Government Infrastructure Plan

Matthew Turnbull presented the draft Local Government Infrastructure Plan, as prepared by Integran Consultants. (Appendix 6a and 6b)

Recommendation: That the WTA endorse the draft Local Government Infrastructure Plan, as part 4 of the draft Weipa Town Planning Scheme, to proceed to the first State Interest Check and Public Consultation.

Resolution: The WTA endorse the draft Local Government Infrastructure Plan, as part 4 of the draft Weipa Town Planning Scheme, to proceed to the first State Interest Check and Public Consultation.

Moved: Chris Newman

Seconded: Duane Singleton

Carried

13. CORPORATE SERVICES PORTFOLIO (Gerald Foo)

13.1. Member Update

Nil updates.

12.2 Business Item – Excess Water Charging

Emma Bebb presented a proposal for changing to the annual billing of excess water charges. (Appendix 7)

Recommendation: That the WTA approve the following changes to excess water charging for Weipa–

- Change to annual excess water billing starting from Mar 17 – Feb 18.
- Finalise the current reporting period in Feb 2018 amending the billing process to 12 month instead of the current 6 month period.

Resolution: The WTA approve the following changes to excess water charging for Weipa for residential only–

- Change to annual excess water billing starting from Mar 17 – Feb 18.
- Finalise the current reporting period in Feb 2018 amending the billing process to 12 month instead of the current 6 month period.

Moved: Michael Rowland

Seconded: Chris Newman

Carried

The following was noted for commercial excess water - opening read commencing August 2017 with 6 monthly invoices.

14. DISASTER MANAGEMENT PORTFOLIO (Stretch Noonan)

14.1. Member Update

Nil.

14.2. Business Items

Nil.

15. COMMUNITY SERVICES PORTFOLIO (Duane Singleton)

15.1. Member Update

Nil.

15.2. Business Item – Purchase of Pool Vacuum (Wave 300XL)

Judey Browne discussed the purchase of a new Weipa Aquatic Centre pool vacuum. (Appendix 7)

Recommendation: That the WTA approve a further \$17,200 in Capital Expenditure for 2017-2018 to purchase a new pool vacuum (Wave 300 XL) for the Weipa Aquatic Centre.

Resolution: That the WTA approve a further \$17,200 in Capital Expenditure for 2017-2018 to purchase a new pool vacuum (Wave 300 XL) for the Weipa Aquatic Centre.

Moved: Gerald Foo

Seconded: Michael Rowland

Carried

16. MEETING SCHEDULE

16.1. 2018 Meeting Dates

- Wednesday 24 January, 2018
- Wednesday 28 February, 2018
- Wednesday 28 March, 2018
- Tuesday 24 April, 2018 (revised for Anzac Day)
- Wednesday 23 May, 2018
- Wednesday 27 June, 2018
- Wednesday 25 July, 2018
- Wednesday 22 August, 2018
- Wednesday 26 September, 2018
- Wednesday 24 October, 2018
- Wednesday 28 November, 2018
- Wednesday 12 December, 2018 (revised for Christmas).

16.2. 2018 Workshop Dates

- Wednesday 10 January, 2018
- Wednesday 14 February, 2018
- Wednesday 14 March, 2018
- Wednesday 11 April, 2018
- Wednesday 9 May, 2018
- Wednesday 13 June, 2018
- Wednesday 11 July, 2018
- Wednesday 8 August, 2018
- Wednesday 12 September, 2018
- Wednesday 10 October, 2018
- Wednesday 14 November, 2018

17. LATE/OTHER BUSINESS

17.1. Member Availability over Christmas Break

Members advised their availability over the Christmas and New Year Break.

17.2. Purchase of Pool Inflatable Structure

Judey Browne discussed the purchase of a new Weipa Aquatic Centre inflatable structure.

Recommendation: That the WTA approve a further \$17,600 in Capital Expenditure for 2017-2018 to purchase a new inflatable structure for the Weipa Aquatic Centre.

Resolution: The WTA approve a further \$17,600 in Capital Expenditure for 2017-2018 to purchase a new inflatable structure for the Weipa Aquatic Centre.

Moved: Gerald Foo

Seconded: Duane Singleton

Carried

CLOSURE OF MEETING

The meeting closed at 11.15am.

Minutes confirmed this _____ day of _____ 2017

Chair

Superintendent Weipa Township