



WTA GENERAL MEETING

Wednesday 24 January 2018

MINUTES

1.	Attendance	2
2.	Items for Consideration	2
3.	Correspondence and Minutes	3
4.	Update from Chair	4
5.	Superintendent Report	4
6.	Rio Tinto, Alngith and Disaster Management Updates	4
7.	WTA Member Projects	5
8.	Community Services	5
	A. Littering Project (Michael)	5
	B. Sport and Rec Future Planning Project (Gerald)	5
	C. Tree Planting and Urban Green Cover Project (Ben)	5
	D. Welcome to Weipa Tourism Project (Ben)	5
	E. Water Conservation Program (Ben)	5
	F. Cultural Signage Project (Jackie)	5
	G. Community Fisheries Project (Duane)	5
	H. Arts, Culture and Event Strategy (Chris)	5
	I. Business Items	5
9.	Corporate Services	6
	A. Governance Working Group Project (Michael)	6
	B. Review of Facilities and Leases Project (Gerald)	6
	C. Business Items	7
10.	Planning and Works	7
	A. Development of Weipa Project (Michael)	7
	B. Town Planning Scheme Project (Michael)	7
	C. EL Boat Ramp Improvement Project (Stretch)	7
	D. RP Boat Ramp Improvement Project (Duane)	7
	E. Business Items	8
11.	Other Business	8
12.	Meeting Close and Endorsement	9

1. ATTENDANCE

i. Opening

Meeting opened at 1pm.

ii. Attendance

Attendance 2018													TOTALS	
<i>WTA Meeting</i>													No	%
	24-Jan	28-Feb	28-Mar	24-Apr	23-May	27-Jun	25-Jul	22-Aug	26-Sep	24-Oct	28-Nov	12-Dec		
Michael Rowland														
Stretch Noonan														0.00%
Chris Newman														0.00%
Duane Singleton														0.00%
Jackie Madua														0.00%
Ben Myall														0.00%
Gerald Foo														0.00%
Lucy Boxall														0.00%
<i>WTA Workshop</i>													No	%
	10-Jan	14-Feb	14-Mar	11-Apr	9-May	13-Jun	11-Jul	8-Aug	12-Sep	10-Oct	14-Nov			
Michael Rowland	P												1	100.00%
Stretch Noonan	P												1	100.00%
Chris Newman	A												0	0.00%
Duane Singleton	P												1	100.00%
Jackie Madua	P												1	100.00%
Ben Myall	P												1	100.00%
Gerald Foo	P												1	100.00%
Lucy Boxall	A												0	0.00%
		P	Present											
		A	Apology											
		A	Absent											
		X	N/A or Cancelled											

iii. Guests and Observers

Adam Clements (Finance Manager, Weipa Operation RT) - attended until 2.10pm

Brad Schell (Presented for Agenda item 10Ei)

Gerhardus Petrus Van Wyk (Observed Agenda item 10Ei)

iv. Apologies

Stretch Noonan

2. ITEMS FOR CONSIDERATION

i. Conflict of Interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Jackie Madua raised a Conflict of Interest for Agenda Item 9Ci in relation to the Western Cape Co-ordinating Committee. Jackie refrained from voting on this item, and remained in the meeting for the discussion.

ii. Travel

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by the WTA. (WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy).

Nil

iii. Leave

WTA Members are required to have all absences pre-approved by WTA resolution. (WTA Policy POL-010 WTA Member Remuneration Policy 2017). Leave is requested by Michael Rowland for the WTA Workshop on 14 February 2018 to attend Cairns and Cooktown for - FNQROC, meetings with DILGP, TNQ and TCICA.

Recommendation: That the WTA approval for Michael Rowland to be absent from the 14 February Workshop to represent the WTA at meetings in Cairns and Cooktown.

Resolution: The WTA approval for Michael Rowland to be absent from the 14 February Workshop to represent the WTA at meetings in Cairns and Cooktown.

Moved: Duane Singleton

Seconded: Chris Newman

Carried

iv. Community Engagement

WTA Members are asked to consider what community engagement activities are needed, e.g. information stall at shopping centre.

The Members have previously agreed to conduct information stalls 4 times per year. The dates and topics to be decided at the February Meeting.

3. CORRESPONDENCE AND MINUTES

i. In

Three (3) items of incoming correspondence were received (Appendix 1a, 1b & 1c)

ii. Out

One (1) item of correspondence was sent by the Chair (Appendix 1d)

iii. Minutes

A draft of the previous minutes from 15 December 2017 was attached with the agenda (Appendix 2)

Recommendation: That the WTA Members adopt the minutes of the General Meeting held on 15 December 2017 as a true and accurate record.

Resolution: The WTA Members adopt the minutes of the General Meeting held on 15 December 2017 as a true and accurate record.

Moved: Gerald Foo

Seconded: Duane Singleton

Carried

4. UPDATE FROM CHAIR

Michael Rowland provided the Chair's update. (Appendix 3)

5. SUPERINTENDENT REPORT

Lucy Boxall presented the Superintendent's Report and Emma Bebb presented the monthly financial report (Appendix 4a & 4b)

6. RIO TINTO, ALNGITH AND DISASTER MANAGEMENT UPDATES

i. Rio Tinto

Ben Myall and Gerald Foo provided an update –

- Major Andoom outage
- Recruitment and training as a result of Amrun.
- Fatigue
- Cost conscious year.

ii. Alngith Corporation

Jackie Madua provided an update from Alngith and Western Cape Communities Co-ordination Committee -

- DA Evans Landing – soil, erosion, drainage
- Strategic Planning
- Town Planning Scheme and Town Boundaries.

iii. Disaster Management

Michael Rowland provided an update in Stretch's absence –

- WLDMG meeting next week.
- Highlighted that disaster planning should incorporate extreme violence or terrorism event.

7. WTA MEMBER PROJECTS

Members discussed their projects, and Ben Myall has been given an additional Project - Community Hub Project. (Appendix 5)

8. COMMUNITY SERVICES

A. Littering Project (Michael)

Michael Rowland advised the project was looking at various strategies to reduce public littering.

B. Sport and Rec Future Planning Project (Gerald)

Gerald Foo advised that tenders were out for the design phase of the project.

C. Tree Planting and Urban Green Cover Project (Ben)

Nil.

D. Welcome to Weipa Tourism Project (Ben)

Nil.

E. Water Conservation Program (Ben)

Nil.

F. Cultural Signage Project (Jackie)

Lucy Boxall advised for Jackie to meet with the Communities Team to discuss this project.

G. Community Fisheries Project (Duane)

Duane Singleton advised that the Steering Group will be meeting again to continue work on the artificial reef project. The project is estimated to need 6 months to complete.

H. Arts, Culture and Event Strategy (Chris)

Chris Newman presented a paper with ideas for increasing participation in Arts and Crafts.

I. Business Items

i. Australia Day Award Nominations

Caitlyn Williams presented the Award Nominations received for Australia Day. The WTA Members reached agreement on one candidate for each Award.

ii. Approval of Disaster Management Operational Plans

Michael Rowland presented two (2) revised Disaster Management Operational Plans for endorsement.
(Appendix 6a, 6b & 6c)

Recommendation: That the WTA endorse the revised Weipa LDMG Operational Plans as presented – Folio 2.5 Public Health and Folio 2.7 Public Works and Engineering.

Resolution: The WTA endorse the revised Weipa LDMG Operational Plans as presented – Folio 2.5 Public Health and Folio 2.7 Public Works and Engineering

Moved: Michael Rowland

Seconded: Ben Myall

Carried

9. CORPORATE SERVICES

A. Governance Working Group Project (Michael)

Michael Rowland provided an update on the governance work -

- Joining TCICA
- Challenges for the year ahead
- Complimented the hard work of the WTA Team
- Vince Lavery has joined the Governance Working Group as the RT representative.

B. Review of Facilities and Leases Project (Gerald)

Gerald and Emma presented further information and proposals regarding WTA leases (Appendix 7).

Recommendation: That the WTA approve the following lease arrangements –

- Lease values remain as they currently are for the next 12 months for the following user groups - Community Care, C&K and Pebbles.
- Do not renew the lease with Weipa Potters for the current location at this stage, holding further discussion with the club for a possible relocation.
- Move forward with the lease preparation for the BMX club and the Cricket club with the following valuations and period -
BMX - Valuation \$1,000 per annum, lease period 3 years (CPI increase pa).
Cricket hut/grandstand - Valuation \$875 per annum, lease period 3 years (CPI increase pa).

Resolution: The WTA approve the following lease arrangements –

- Lease values remain as they currently are for the next 12 months for the following user groups - Community Care, C&K and Pebbles.
- Do not renew the lease with Weipa Potters for the current location at this stage, holding further discussion with the club for a possible relocation.
- Move forward with the lease preparation for the BMX club and the Cricket club with the following valuations and period -
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Cricket hut/grandstand - Valuation \$875 per annum, lease period 3 years (CPI increase pa).

Moved: Ben Myall **Seconded:** Gerald Foo **Carried**

C. Business Items

i. Application for Rates Exemption – WCCT

Emma Bebb presented an application for exemption to general rates for the Western Cape Communities Trust. (Appendix 8)

Recommendation: As the criteria within the policy (*WTA-P-R03 Rates Based Financial Assistance for Charitable Organisations*) is not considered to be met, it is recommended to reclassify the applicant's rates assessment from differential rate category 4 (Non Rio Tinto Alcan – Commercial), to differential rate category 15 (Sporting and Not for Profits) for general rates only.

Resolution: The WTA approve to reclassify the applicant's rates assessment from differential rate category 4 (Non Rio Tinto Alcan – Commercial), to differential rate category 15 (Sporting and Not for Profits) for general rates only.

Moved: Michael Rowland

Seconded: Duane Singleton

Carried

10. PLANNING AND WORKS

A. Development of Weipa Project (Michael)

Nil

B. Town Planning Scheme Project (Michael)

Nil

C. EL Boat Ramp Improvement Project (Stretch)

Nil

D. RP Boat Ramp Improvement Project (Duane)

Duane Singleton advised the project is taking shape with approximately 10% of the concrete in place. Weather is currently impacting on progress.

E. Business Items

i. Development Application – 22 Alstonia Drive, Nanum

Michael Rowland presented further information regarding the development application (MCU for duplex dwelling) at 22 Alstonia Drive, Nanum. (Appendix 9a & 9b)

Brad Schell attended and presented his concerns to the Members (in summary) –

- Additional parking associated with the duplex is restricting access to his property
- Not opposed to the development in general
- Traffic in the vicinity of his property could grow further, as a result of this development.

Gerhardus Van Wyk attended as observer for this item.

Recommendation: That the application by Gerhardus Petrus Van Wyk & Megan Jayne Hall for a Development Permit for Material Change of Use for Duplex Dwelling on land situated at 22 Alstonia Drive, Nanum and described as Lot 668 on MP37779 be approved by the WTA subject to conditions set out in the attached schedule.

Resolution: The application by Gerhardus Petrus Van Wyk & Megan Jayne Hall for a Development Permit for Material Change of Use for Duplex Dwelling on land situated at 22 Alstonia Drive, Nanum and described as Lot 668 on MP37779 is approved by the WTA subject to conditions set out in the attached schedule

Moved: Gerald Foo

Seconded: Chris Newman

Carried

ii. Proposal for Weipa Court Complex

Further discussion planned once design tenders are complete.

iii. Proposal for Weipa Water Park

Further discussion planned once design tenders are complete.

11. OTHER BUSINESS

i. Future Meeting Dates

Wednesday 28 February, 2018
 Wednesday 28 March, 2018
 Tuesday 24 April, 2018 (revised for Anzac Day)
 Wednesday 23 May, 2018
 Wednesday 27 June, 2018
 Wednesday 25 July, 2018
 Wednesday 22 August, 2018
 Wednesday 26 September, 2018
 Wednesday 24 October, 2018



Wednesday 28 November, 2018
Wednesday 12 December, 2018 (revised for Christmas).

ii. Future Workshop Dates

Wednesday 14 February, 2018
Wednesday 14 March, 2018
Wednesday 11 April, 2018
Wednesday 9 May, 2018
Wednesday 13 June, 2018
Wednesday 11 July, 2018
Wednesday 8 August, 2018
Wednesday 12 September, 2018
Wednesday 10 October, 2018
Wednesday 14 November, 2018

iii. Annual Report

A draft copy of the WTA Annual Report 2016-2017 was sent out to the Members as a late agenda item.

Recommendation: That the WTA approve the draft annual report for release.

Resolution: The WTA approve the draft annual report for release.

Moved: Ben Myall

Seconded: Chris Newman

Carried

12. MEETING CLOSE AND ENDORSEMENT

i. Closing

Meeting closed at 3.30pm.

ii. Endorsement

Minutes confirmed this _____ day of _____ 2017

Chair

Superintendent Weipa Township