



# WTA GENERAL MEETING

Wednesday 24 April 2018

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## 1. ATTENDANCE

### i. Opening

Meeting opened at 1pm.

### ii. Attendance

<b>Attendance 2018</b>													<b>TOTALS</b>	
<i>WTA Meeting</i>	24-Jan	28-Feb	28-Mar	24-Apr	23-May	27-Jun	25-Jul	22-Aug	26-Sep	24-Oct	28-Nov	12-Dec	No	%
Michael Rowland	P	P	P										3	100.00%
Stretch Noonan	A	P	P										2	66.67%
Chris Newman	P	P	P										3	100.00%
Duane Singleton	P	P	A										2	66.67%
Jackie Madua	P	A	P										2	66.67%
Ben Myall	P	P	P										3	100.00%
Gerald Foo	P	P	A										2	66.67%
Lucy Boxall	P	P	A										2	66.67%
<i>WTA Workshop</i>	10-Jan	14-Feb	14-Mar	11-Apr	9-May	13-Jun	11-Jul	8-Aug	12-Sep	10-Oct	14-Nov	No	%	
Michael Rowland	P	P	P	P								4	100.00%	
Stretch Noonan	P	A	P	P								3	75.00%	
Chris Newman	A	P	P	P								3	75.00%	
Duane Singleton	P	P	P	P								4	100.00%	
Jackie Madua	P	A	P	A								2	50.00%	
Ben Myall	P	P	P	A								3	75.00%	
Gerald Foo	P	A	P	P								3	75.00%	
Lucy Boxall	A	P	P	A								2	50.00%	
		P	Present											
		A	Apology											
		A	Absent											
		X	N/A or Cancelled											

Gerald arrived for the meeting at 1.20pm.

Jackie Madua left the meeting at 2.45pm.

### iii. Guests

Nil

### iv. Apologies

Stretch Noonan

## 2. ITEMS FOR CONSIDERATION

### i. Conflict of Interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Nil

## ii. Travel

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by the WTA. (WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy).

**Recommendation: That the WTA approve travel and reimbursements for Michael Rowland and Lucy Boxall to attend the LGAQ Financial Sustainability Conference, Civic Leaders Forum and the Torres and Cape York Mayors Alliance.**

**Resolution: The WTA approve travel and reimbursements for Michael Rowland and Lucy Boxall to attend the LGAQ Financial Sustainability Conference, Civic Leaders Forum and the Torres and Cape York Mayors Alliance.**

**Moved:** Duane Singleton

**Seconded:** Ben Myall

**Carried**

## iii. Leave

WTA Members are required to have all absences pre-approved by WTA resolution. (WTA Policy POL-010 WTA Member Remuneration Policy 2017) Absence/Leave has been requested by Stretch Noonan for personal reasons. Absence was also requested for Michael Rowland and Lucy Boxall from the WTA Workshop on 9 May 2018 to attend the LGAQ Financial Sustainability Conference, Civic Leaders Forum and the Torres and Cape York Mayor's Alliance.

**Recommendation: That the WTA approve for Stretch Noonan to be absent for the WTA General Meeting on 24 April 2018. That the WTA approve for Michael Rowland and Lucy Boxall to be absent for the WTA Workshop on 9 May 2018.**

**Resolution: The WTA approve for Stretch Noonan to be absent for the WTA General Meeting on 24 April 2018. The WTA approve for Michael Rowland and Lucy Boxall to be absent for the WTA Workshop on 9 May 2018.**

**Moved:** Chris Newman

**Seconded:** Jackie Madua

**Carried**

## iv. Community Engagement

WTA Members are asked to consider what community engagement activities are needed, e.g. information stall at shopping centre. A stall in June 2018 regarding the Town Centre Hub Project was discussed.

## 3. CORRESPONDENCE AND MINUTES

### i. In

Three (3) items of incoming correspondence were received. (Appendix 1a, 1b and 1c)

## ii. Out

One (1) item of correspondence was sent. (Appendix 1d)

## iii. Minutes

A draft of the previous minutes from 28 March 2018 were attached with the agenda (Appendix 2)

**Recommendation: That the WTA Members adopt the minutes of the General Meeting held on 28 March 2018 as a true and accurate record.**

**Resolution: The WTA Members adopt the minutes of the General Meeting held on 28 March 2018 as a true and accurate record.**

**Moved:** Chris Newman

**Seconded:** Jackie Madua

**Carried**

## 4. UPDATE FROM CHAIR

Michael Rowland provided the Chair's update.

## 5. SUPERINTENDENT REPORT

Lucy Boxall presented the Superintendent's Report and Monthly Financial Report. (Appendix 3)

## 6. RIO TINTO, ALNGITH AND DISASTER MANAGEMENT UPDATES

### i. Rio Tinto

Ben Myall and Gerald Foo provided an update –

- BCA Audit (safety) – improvements, positive result this year,
- Operations – absenteeism in May, production slightly behind but ahead of last year, shutdowns, rail and bridge works,
- Planning and budgeting process commenced,
- Recruitment for Amrun - backfill of Andoom development, difficulties in the attraction of staff, delays for permanent accommodation.

### ii. Alngith Corporation

Jackie Madua provided an update that Alngith is progressing the Evans Landing development project in coming months.

### iii. Disaster Management

Michael Rowland provided a disaster management update in Stretch's absence -

- QFES have delivered disaster management training,
- Meeting with QFES, RT, SES, WTA in May – SES build, fire services.

## 7. WTA MEMBER PROJECTS

Members to identify the key 'gates' or milestones for each project that can be released to the public. (Action Item brought forward from 14 February 2018 Workshop).

## 8. COMMUNITY SERVICES

### A. Littering Project (Michael)

Michael Rowland advised of changes to recycling in Australia (due to China's ban on recycling). Littering and recycling events will be included in the WTA Community Events Calendar.

### B. Weipa Mobile Food Area Project (Gerald)

Gerald requested to remove this project, as the RT Weipa Liveability Project will deliver the new Sports Courts Complex. The Weipa Mobile Food Van Area Project to be added to Gerald's Projects.

### C. Tree Planting and Urban Green Cover Project (Ben)

Ben advised he was waiting on a budget proposal for work to continue next wet season. The WTA is also now looking at irrigation solutions.

### D. Welcome to Weipa Tourism Project (Ben)

Nil.

### E. Weipa Community Hub Project (Ben)

Nil.

### F. Cultural Signage Project (Jackie)

Nil.

### G. Community Fisheries Project (Duane)

Duane provided an update -

- A meeting has been called this week for residents interested in fishing. Duane, Michael and Lucy to WTA to attend.
- RT CR looking into progressing paper to Co-ordinator General. In kind support being offered. Duane looking into. There is a meeting scheduled with the GM next week to progress project.

### H. Arts and Craft Strategy (Chris)

Chris provided an update –

- Community appears not willing to form an incorporated group. The pottery club have offered to expand membership.
- Recommendation that the WTA fund a Flying Arts and Craft Course, user pays, seek community feedback on content.

Lucy advised the WTA budget could include an arts and crafts program for next year.

## I. Business Items

### iv. Commercial Use of Roadsides and WTA Land Policy

Judey Browne presented a new policy for commercial use of roadsides and WTA land. (Appendix 4)

**Recommendation: That the WTA approve to include the following recommendations in the review of WTA local laws –**

Recommendation	
Establishing permit system and imposed conditions including trading hour limitations & approved locations for trading.	WTA implement user pays permit system for mobile vendors to trade at approved locations including hospital roundabout, Kumrumja Park, Rocky Point & Andoom Oval Special Events area. Current approval for location at Evans Landing intersection to be revoked / removed. Trading hours limited to 12 hours per 24 hour period.
Restriction of trading within 2km radius of Heritage Shopping Centre	Allow all vendors to trade at existing site pending proposed capital works to improve traffic safety & suitability of site. Trading hours limited to 4 hours between 9 and 5 Monday through Friday (excluding public holidays).

**Resolution: The WTA approve to include the following recommendations in the review of WTA local laws -**

Recommendation	
Establishing permit system and imposed conditions including trading hour limitations & approved locations for trading.	WTA implement user pays permit system for mobile vendors to trade at approved locations including hospital roundabout, Kumrumja Park, Rocky Point & Andoom Oval Special Events area. Current approval for location at Evans Landing intersection to be revoked / removed. Trading hours limited to 12 hours per 24 hour period.
Restriction of trading within 2km radius of Heritage Shopping Centre	Allow all vendors to trade at existing site pending proposed capital works to improve traffic safety & suitability of site. Trading hours limited to 4 hours between 9 and 5 Monday through Friday (excluding public holidays).

**Moved:** Chris Newman

**Seconded:** Duane Singleton

**Carried**

## 9. CORPORATE SERVICES

### A. Governance Working Group Project (Michael)

Michael Rowland provided a governance report.

### B. Review of Facilities and Leases Project (Gerald)

Nil.

## C. Business Items

### i. Operational Plan – Q3 Review

Lucy Boxall presented the Q3 update of the 2017-2018 Operational Plan. (Appendix 5)

## 10. PLANNING AND WORKS

### A. Development of Weipa Project (Michael)

Nil.

### B. Town Planning Scheme Project (Michael)

Nil.

### C. EL Boat Ramp Improvement Project (Stretch)

Nil.

### D. RP Boat Ramp Improvement Project (Duane)

Duane advised the project was progressing, and a working bee is planned to add steel work to lift platform.

## E. Business Items

### ii. Application for Development Permit – 12 Anzac Avenue

Matt Turnbull presented a development application for MCU home occupation (professional permanent beauty services) at 12 Anzac Avenue. (Appendix 6a & 6b)

**Recommendation:** That the application by Ashlenn Baylis seeking a Development Permit for Material Change of Use for Home Occupation over Lot 20 on MP38188, situated at 12 Anzac Avenue, Rocky Point, be approved by the WTA subject to the conditions set out in the attached schedule.

**Resolution:** The application by Ashlenn Baylis seeking a Development Permit for Material Change of Use for Home Occupation over Lot 20 on MP38188, situated at 12 Anzac Avenue, Rocky Point, is approved by the WTA subject to the conditions set out in the attached schedule.

**Moved:** Ben Myall

**Seconded:** Gerald Foo

**Carried**

### iii. Application for Development Permit – 10 Christie Avenue

Matt Turnbull presented a development application for MCU home occupation (child care) at 12 Anzac Avenue. (Appendix 7a & 7b)

**Recommendation:** That the application by Jaimee Smith seeking a Development Permit for Material Change of Use for Home Occupation over Lot 5 on MP37500, situated at 10 Christie Avenue, Nanum, be approved by the WTA subject to the conditions set out in the attached schedule.

**Resolution:** The application by Jaimee Smith seeking a Development Permit for Material Change of Use for Home Occupation over Lot 5 on MP37500, situated at 10 Christie Avenue, Nanum, is approved by the WTA subject to the conditions set out in the attached schedule.

**Moved:** Michael Rowland

**Seconded:** Duane Singleton

**Carried**

## 11. OTHER BUSINESS

### i. Future Meeting Dates

Wednesday 23 May, 2018  
 Wednesday 27 June, 2018  
 Wednesday 25 July, 2018  
 Wednesday 22 August, 2018  
 Wednesday 26 September, 2018  
 Wednesday 24 October, 2018  
 Wednesday 28 November, 2018  
 Wednesday 12 December, 2018 (revised for Christmas).

### ii. Future Workshop Dates

Wednesday 9 May, 2018  
 Wednesday 13 June, 2018  
 Wednesday 11 July, 2018  
 Wednesday 8 August, 2018  
 Wednesday 12 September, 2018  
 Wednesday 10 October, 2018  
 Wednesday 14 November, 2018





## 12. MEETING CLOSE AND ENDORSEMENT

### i. Closing

Meeting closed at 3.47pm.

### ii. Endorsement

Minutes confirmed this 23 day of May 2018

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Superintendent Weipa Township