



WTA GENERAL MEETING

Wednesday 27 June 2018

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1. CITIZENSHIP CEREMONY

Michael Rowland conducted the Citizenship Ceremony.

2. ATTENDANCE

i. Opening

Meeting opened at 1.15pm.

Gerald Foo arrived at 2pm.

ii. Attendance

Attendance 2018													TOTALS	
<i>WTA Meeting</i>	24-Jan	28-Feb	28-Mar	24-Apr	23-May	27-Jun	25-Jul	22-Aug	26-Sep	24-Oct	28-Nov	12-Dec	No	%
Michael Rowland	P	P	P	P	P								5	100.00%
Stretch Noonan	A	P	P	A	P								3	60.00%
Chris Newman	P	P	P	P	P								5	100.00%
Duane Singleton	P	P	A	P	P								4	80.00%
Jackie Madua	P	A	P	P	P								4	80.00%
Ben Myall	P	P	P	P	P								5	100.00%
Gerald Foo	P	P	A	P	P								4	80.00%
Lucy Boxall	P	P	A	P	P								4	80.00%
<i>WTA Workshop</i>	10-Jan	14-Feb	14-Mar	11-Apr	9-May	13-Jun	11-Jul	8-Aug	12-Sep	10-Oct	14-Nov		No	%
Michael Rowland	P	P	P	P	A	P							5	83.33%
Stretch Noonan	P	A	P	P	P	P							5	83.33%
Chris Newman	A	P	P	P	P	P							5	83.33%
Duane Singleton	P	P	P	P	P	P							6	100.00%
Jackie Madua	P	A	P	A	A	A							2	33.33%
Ben Myall	P	P	P	A	A	P							4	66.67%
Gerald Foo	P	A	P	P	P	P							5	83.33%
Lucy Boxall	A	P	P	A	A	P							3	50.00%
Emily Peel	X	X	X	X	X	P							1	100.00%
		P	Present											
		A	Apology											
		A	Absent											
		X	N/A or Cancelled											

iii. Guests

Fiona Kruger (Manager Communications and Communities, RTAW)

iv. Apologies

Jackie Madua

3. ITEMS FOR CONSIDERATION

i. Conflict of Interest

WTA Members were asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Quick Guide to MPI and CPI (must comply with WTA Policy requirements)	
<p>Details for MPI Name of WTA Member who has MPI Relevant matter Name of person who stands to benefit/suffer loss How a person stands to benefit/suffer loss Relationship with member Action Required – – Member to leave meeting and stay away for vote. – Minutes to record all details.</p>	<p>Details for CPI Name of WTA Member who has MPI Relevant matter and nature of interest If the CPI relates to another person – name, nature of relationship, date and value of gift, name of person advantaged/disadvantaged Action Required – – Member to leave meeting or advise members why they believe they are able to act in public interest and remain, then leave. – Other members to decide if member has a real or perceived COI or could reasonable be taken to have a COI. Other members to also decide if member may return to meeting or stay away. Decision to consider significance of benefit, benefit for member vs community benefit, closeness of relationship for member. – Member may return or stay away for vote, subject to this decision. – Minutes to record all details.</p>

Nil.

ii. Travel

WTA Members were asked to consider any travel plans so that all travel and reimbursements can be pre-approved by the WTA. (POL-014 Member Expenses Reimbursement Policy).

Nil.

iii. Leave

WTA Members are required to have all absences pre-approved by WTA resolution. (WTA Policy POL-010 WTA Member Remuneration Policy 2017).

Absence was requested by Michael Rowland for the period 16-22 July 2018.

Recommendation: That the WTA approve for Michael Rowland to be absent for the period 16-22 July 2018 and for Stretch Noonan to be appointed as Chairperson for the period 16-22 July 2018.

Resolution: The WTA approve for Michael Rowland to be absent for the period 16-22 July 2018 and for Stretch Noonan to be appointed as Chairperson for the period 16-22 July 2018.

Moved: Chris Newman

Seconded: Ben Myall

Carried

iv. Community Engagement

WTA Members were asked to consider what community engagement activities are needed, e.g. information stall at shopping centre.

Nil.

4. CORRESPONDENCE AND MINUTES

i. In

Three (3) item of incoming correspondence were received. (Appendix 1a, 1b and 1c)

ii. Out

Two (2) items of outgoing correspondence were sent (Appendix 1d and 1e)

iii. Minutes

A draft of the previous minutes from 23 May 2018 were attached with the agenda (Appendix 2)

Recommendation: That the WTA Members adopt the minutes of the General Meeting held on 23 May 2018 as a true and accurate record.

Resolution: The WTA Members adopt the minutes of the General Meeting held on 23 May 2018 as a true and accurate record.

Moved: Stretch Noonan

Seconded: Chris Newman

Carried

5. UPDATE FROM CHAIR

Michael Rowland provided the Chair's update. (Appendix 3)

Michael also provided feedback from the Members Shopping Centre Stall held on 23 June 2018, the members discussed some improvements.

Michael Rowland advised that Fiona Kruger will replace Ben Myall as one of the Rio Tinto Appointed WTA Members. Thanks very much to Ben for his participation and contribution.

6. MINISTER'S VISIT

Michael Rowland provided an overview of Minister Stirling Hinchliffe's visit to Weipa on 28 June 2018. The WTA members discussed points for the Minister and reviewed the presentation materials.

7. SUPERINTENDENT REPORT

Emily Peel presented the Superintendent's Report.

There was discussion about community knowledge of animal complaints processes, particularly out of hours.

Superintendent action to review the WTA website and improve information relating to animals.

8. RIO TINTO, ALNGITH AND DISASTER MANAGEMENT UPDATES

i. Rio Tinto

Ben Myall and Gerald Foo provided any update –

- Safety on track
- RT representatives and special leave arrangements for recent funeral (RT staff member).

- RT survey – positive results overall, good learnings.
- Staff undertaking DV Awareness Training.
- Production – behind YTD, shutdown work to be completed; Amrun ahead of schedule (first shipment possibly Dec 2018).
- RT Executive Committee and Senior HR visits to Weipa and Amrun.

ii. Alngith Corporation

Nil updates.

iii. Disaster Management

Stretch Noonan provided a disaster management update - operational folios are being reviewed and the annual IGEM review of the disaster plan is happening shortly.

9. WTA MEMBER PROJECTS

Members considered if any projects require discussion or a resolution. Gerald Foo provided an overview of locations for the new Weipa campground and Weipa mobile food area.

Project	Member
New Camp Ground	Gerald
Littering	Michael
Weipa Mobile Food Area	Gerald
Tree Planting and Urban Green Cover	Ben
Welcome to Weipa Tourism Site	Ben
Weipa Community Hub	Ben
Cultural Signage	Jackie
Community Fisheries (Artificial Reef)	Duane
Arts and Craft Strategy	Chris
Governance Working Group	Michael
Review of Facilities and Leases	Fiona
Development of Weipa	Michael
Town Planning Scheme	Michael
Evans Landing Boat Ramp Improvements	Stretch
Rocky Point Boat Ramp Improvements	Duane

10. COMMUNITY SERVICES

A. Business Items

i. Weipa Animal SIP

Judey Browne presented the details of the WTA Animal Management Systematic Inspection Program. (Appendix 4)

Recommendation: That the WTA approve an Animal Systematic Inspection Program as follows -

- 16th July 2018 - 30th September 2018
- The program will help to ensure animal owners are keeping their pets in accordance with State and Local legislation.
- The inspection program will focus on -
 - Registrations
 - Microchipping
 - Additional Animal Permits
 - Enclosures/Fencing
 - Regulated Dogs
- The program will operate in the following suburbs - Evans Landing, Rocky Point, Nanum, Trunding and Golf Links.

Resolution: The WTA approve an Animal Systematic Inspection Program as follows -

- 16th July 2018 - 30th September 2018
- The program will help to ensure animal owners are keeping their pets in accordance with State and Local legislation.
- The inspection program will focus on -
 - Registrations
 - Microchipping
 - Additional Animal Permits
 - Enclosures/Fencing
 - Regulated Dogs
- The program will operate in the following suburbs - Evans Landing, Rocky Point, Nanum, Trunding and Golf Links.

Moved: Ben Myall

Seconded: Michael Rowland

Carried

11. CORPORATE SERVICES

A. Business Items

i. WTA Operational Plan 2018-2019

Emily presented the final Q4 report for the WTA Operational Plan 2017-2018 (Appendix 5)

Recommendation: That the WTA approve the completion of the WTA Operational Plan for 2017-2018 as presented.

Resolution: The WTA approve the completion of the WTA Operational Plan for 2017-2018 as presented.

Moved: Duane Singleton

Seconded: Chris Newman

Carried



ii. Commercial Water Charging

Michelle Merkel discussed changes to Commercial Water Charging. (Appendix 6)

Recommendation: That the WTA approve to postpone commercial water charging until February 2019.

Resolution: The WTA approve to postpone commercial water charging until February 2019.

Moved: Chris Newman

Seconded: Ben Myall

Carried

iii. WTA Policy Changes

Michelle Merkel presented a number of policy changes for approval. (Appendix 7a-7d)

Recommendation: That the WTA endorse the following WTA policy changes –

1. WTA-P-WTA07 Audio/Video Recording of WTA Meetings - Withdraw, no longer required.
2. WTA-P-WTA02 Closed Sessions Policy - Withdraw, no longer required.
3. POL-018 Procurement Policy - Endorse reviewed policy.
4. POL-020 Financial Delegation of Authority - Endorse reviewed policy.
6. POL-011 Revenue Statement -Endorse reviewed policy.
7. POL-012 Revenue Policy - Endorse reviewed policy.

Resolution: The WTA endorse the following WTA policy changes –

1. WTA-P-WTA07 Audio/Video Recording of WTA Meetings - Withdraw, no longer required.
2. WTA-P-WTA02 Closed Sessions Policy - Withdraw, no longer required.
3. POL-018 Procurement Policy - Endorse reviewed policy.
4. POL-020 Financial Delegation of Authority - Endorse reviewed policy.
6. POL-011 Revenue Statement -Endorse reviewed policy.
7. POL-012 Revenue Policy - Endorse reviewed policy.

Moved: Stretch Noonan

Seconded: Michael Rowland

Carried

iv. Capital Projects

Michelle Merkel presented the capital projects budget for 2018-2019 for approval.

Recommendation: That the WTA approve the Capital Budget for 2018-2019 as presented.

Resolution: The WTA approve the Capital Budget for 2018-2019 as presented.

Moved: Duane Singleton

Seconded: Stretch Noonan

Carried

v. WTA Operating Budget 2018-2019

Michelle Merkel proposed the WTA Operating Budget for 2018-2019.

Recommendation: That the WTA approve the Operating Budget 2018-2019 as presented.

Resolution: The WTA approve the Operating Budget 2018-2019 as presented

Moved: Michael Rowland

Seconded: Chris Newman

Carried

12. PLANNING AND WORKS

A. Business Items - Nil

i. Nil

13. OTHER BUSINESS

i. Future Meeting Dates

Wednesday 25 July, 2018
Wednesday 22 August, 2018
Wednesday 26 September, 2018
Wednesday 24 October, 2018
Wednesday 28 November, 2018
Wednesday 12 December, 2018 (revised for Christmas).

ii. Future Workshop Dates

Wednesday 11 July, 2018
Wednesday 8 August, 2018
Wednesday 12 September, 2018
Wednesday 10 October, 2018
Wednesday 14 November, 2018



14. MEETING CLOSE AND ENDORSEMENT

i. Closing

Meeting closed at 3.08pm.

ii. Endorsement

Minutes confirmed this _____ day of _____ 2018

Chair

Superintendent Weipa Township