



# WTA SPECIAL MEETING

Wednesday 11 July 2018

## MINUTES

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## 1. ATTENDANCE

### i. Opening

Meeting opened at 1pm.

### ii. Attendance

<b>Attendance 2018</b>															
<i>WTA Meeting</i>														<b>TOTALS</b>	
	24-Jan	28-Feb	28-Mar	24-Apr	23-May	27-Jun	25-Jul	22-Aug	26-Sep	24-Oct	28-Nov	12-Dec	No	%	
Michael Rowland	P	P	P	P	P	P							6	100.00%	
Stretch Noonan	A	P	P	A	P	P							4	66.67%	
Chris Newman	P	P	P	P	P	P							6	100.00%	
Duane Singleton	P	P	A	P	P	P							5	83.33%	
Jackie Madua	P	A	P	P	P	A							4	66.67%	
Ben Myall	P	P	P	P	P	P	X	X	X	X	X	X	6	100.00%	
Fiona Kruger	X	X	X	X	X	X							0	0.00%	
Gerald Foo	P	P	A	P	P	P							5	83.33%	
Lucy Boxall	P	P	A	P	P	X	X	X	X	X	X	X	4	80.00%	
Emily Peel	X	X	X	X	X	P							1	100.00%	
<i>WTA Workshop</i>														<b>TOTALS</b>	
	10-Jan	14-Feb	14-Mar	11-Apr	9-May	13-Jun	11-Jul	8-Aug	12-Sep	10-Oct	14-Nov	No	%		
Michael Rowland	P	P	P	P	A	P						5	83.33%		
Stretch Noonan	P	A	P	P	P	P						5	83.33%		
Chris Newman	A	P	P	P	P	P						5	83.33%		
Duane Singleton	P	P	P	P	P	A						5	83.33%		
Jackie Madua	P	A	P	A	A	A						2	33.33%		
Ben Myall	P	P	P	A	A	P	X	X	X	X	X	4	66.67%		
Fiona Kruger	X	X	X	X	X	X						0	0.00%		
Gerald Foo	P	A	P	P	P	P						5	83.33%		
Lucy Boxall	A	P	P	A	A	P	X	X	X	X	X	3	50.00%		
Emily Peel	X	X	X	X	X	P						1	100.00%		
		P	Present												
		A	Apology												
		A	Absent												
		X	N/A or Cancelled												

### iii. Guests

Nil

### iv. Apologies

Gerald Foo

Jackie Madua

## 2. ITEMS FOR CONSIDERATION

### i. Conflict of Interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Quick Guide to MPI and CPI (must comply with WTA Policy requirements)	
<p><b>Details for MPI</b>            Name of WTA Member who has MPI            Relevant matter            Name of person who stands to benefit/suffer loss            How a person stands to benefit/suffer loss            Relationship with member  <b>Action Required –</b></p> <ul style="list-style-type: none"> <li>– Member to leave meeting and stay away for vote.</li> <li>– Minutes to record all details.</li> </ul>	<p><b>Details for COI</b>            Name of WTA Member who has COI            Relevant matter and nature of interest            If the COI relates to another person – name, nature of relationship, date and value of gift, name of person advantaged/disadvantaged  <b>Action Required –</b></p> <ul style="list-style-type: none"> <li>– Member to leave meeting or advise members why they believe they are able to act in public interest and remain, then leave.</li> <li>– Other members to decide if member has a real or perceived COI or could reasonable be taken to have a COI. Other members to also decide if member may return to meeting or stay away. Decision to consider significance of benefit, benefit for member vs community benefit, closeness of relationship for member.</li> <li>– Member may return or stay away for vote, subject to this decision.</li> <li>– Minutes to record all details.</li> </ul>

Chris Newman declared a real or perceived conflict of interest for Agenda Items 3 A i and 3 A iii, on the basis of being an interested party for these items as the Board Treasurer of the Weipa Community Care Inc. Home based child care (Family Day Care) in Weipa is co-ordinated by Weipa Community Care Inc. Chris left the meeting for the discussion and resolution for these agenda items.

### 3. PLANNING AND WORKS

#### A. Business Items

##### i. Development Permit (Home Occupation Child Care)

Emily Peel presented a development permit application for 13B Bougainvillea Crescent, Trunding.

(Chris Newman was absent for this agenda item as per above).

**Recommendation:** That the application by Terry Corcaran seeking a Development Permit for Material Change of Use for *Home Occupation* over Lot 0 on SP217662 and Lot 1 on SP217662, situated at 13B Bougainvillea Crescent, Trunding, be approved by the WTA subject to the conditions set out in the attached schedule.

**Resolution:** The application by Terry Corcaran seeking a Development Permit for Material Change of Use for *Home Occupation* over Lot 0 on SP217662 and Lot 1 on SP217662, situated at 13B Bougainvillea Crescent, Trunding, is approved by the WTA subject to the conditions set out in the attached schedule.

**Moved:** Duane Singleton

**Seconded:** Stretch Noonan

**Carried**

## ii. Development Permit (Community and Special Use Child Care Centre)

Emily Peel presented a development permit application for Hibberd Drive, Rocky Point.

**Recommendation:** That the application by RTA Weipa Pty Ltd seeking a Development Permit for Material Change of Use for Community and Special Use over 459 on MP37405, situated at Hibberd Drive, Rocky Point, be approved by the WTA subject to the conditions set out in the attached schedule.

**Resolution:** The application by RTA Weipa Pty Ltd seeking a Development Permit for Material Change of Use for Community and Special Use over 459 on MP37405, situated at Hibberd Drive, Rocky Point, is approved by the WTA subject to the conditions set out in the attached schedule.

**Moved:** Duane Singleton

**Seconded:** Fiona Kruger

**Carried**

## iii. Delegation to approve Home Occupation Child Care

Emily Peel discussed the approval of development permits for home occupation (child care) and the impact on applicants whilst waiting for a meeting. (Chris Newman was absent for this agenda item as per above).

**Recommendation:** That the WTA approve for development applications relating to Home Occupation (Child Care), where recommended for approval by Reel Planning, to be decided by the Superintendent outside a WTA Meeting. Superintendent to notify WTA Members of approvals through the Superintendent Report.

**Resolution:** The WTA approve for development applications relating to Home Occupation (Child Care), where recommended for approval by Reel Planning, to be decided by the Superintendent outside a WTA Meeting. Superintendent to notify WTA Members of approvals through the Superintendent Report.

**Moved:** Stretch Noonan

**Seconded:** Michael Rowland

**Carried**

## 4. MEETING CLOSE AND ENDORSEMENT

### i. Closing

Meeting closed at 1.24pm.



**ii. Endorsement**

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Minutes confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
**Chair**

\_\_\_\_\_  
**Superintendent Weipa Township**