



WEIPA
TOWN AUTHORITY

WTA GENERAL MEETING

Wednesday 26 June 2019

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1. ATTENDANCE

i. Opening

Meeting opened at 1.02pm.

ii. Attendance

Attendance 2019													TOTALS		
WTA Meeting													No	Meetings	
	23-Jan	27-Feb	27-Mar	24-Apr	22-May	26-Jun	24-Jul	28-Aug	25-Sep	23-Oct	27-Nov	11-Dec	attended	held	%
Michael Rowland	P	P	P	P	P								5	5	100.00%
Stretch Noonan	P	P	P	P	P								5	5	100.00%
Chris Newman	P	P	P	P	P								5	5	100.00%
Duane Singleton	P	P	P	P	P								5	5	100.00%
Jackie Madua	A	A	P	P	A								2	5	40.00%
Fiona Kruger	P	P	A	P	P								4	5	80.00%
Gerald Foo	P	P	P	A	A	A							3	5	60.00%
Emily Peel	P	P	P	A	P								4	5	80.00%
WTA Workshop													TOTALS		
	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun	10-Jul	14-Aug	11-Sep	9-Oct	13-Nov		No	Workshops	%
													attended	held	
Michael Rowland	P	P	P	P	P	P							6	6	100.00%
Stretch Noonan	P	P	P	P	P	A							5	6	83.33%
Chris Newman	A	P	P	A	P	P							4	6	66.67%
Duane Singleton	P	P	P	A	P	P							5	6	83.33%
Jackie Madua	P	P	A	P	A	A							3	6	50.00%
Fiona Kruger	P	A	P	P	P	P							5	6	83.33%
Gerald Foo	A	A	P	P	A	A							2	6	33.33%
Emily Peel	A	P	P	P	A	P							4	6	66.67%
		P	Present												
		A	Absent or Apology												
		X	N/A or Cancelled												

iii. Guests

Nil

iv. Apologies

Gerald Foo

2. ITEMS FOR CONSIDERATION

i. Conflict of Interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Quick Guide to MPI and CPI (must comply with WTA Policy requirements)	
Details for MPI Name of WTA Member who has MPI Relevant matter Name of person who stands to benefit/suffer loss How a person stands to benefit/suffer loss Relationship with member Action Required – <ul style="list-style-type: none"> Member to leave meeting and stay away for vote. Minutes to record all details. 	Details for COI Name of WTA Member who has COI Relevant matter and nature of interest If the COI relates to another person – name, nature of relationship, date and value of gift, name of person advantaged/disadvantaged Action Required – <ul style="list-style-type: none"> Member to leave meeting or advise members why they believe they are able to act in public interest and remain, then leave. Other members to decide if member has a real or perceived COI or could reasonable be taken to have a COI. Other members to also decide if member may return to meeting or stay away. Decision to consider significance of benefit, benefit for member vs community benefit, closeness of relationship for member. Member may return or stay away for vote, subject to this decision. Minutes to record all details.

Conflicts of Interest were declared for Agenda Item 9 A ii.

ii. Travel

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by the WTA. (POL-014 Member Expenses Reimbursement Policy).

Request is made for Michael Rowland to attend the Developing Northern Australia Conference in Karratha on 11 and 12 July 2019.

Recommendation: That the WTA approve travel expenses for Michael Rowland to attend the Developing Northern Australia Conference in Karratha on 11 and 12 July 2019.

Resolution: The WTA approve travel expenses for Michael Rowland to attend the Developing Northern Australia Conference in Karratha on 11 and 12 July 2019.

Moved: Chris Newman **Seconded:** Jackie Madua **Carried**

iii. Leave

WTA Members are required to have all absences pre-approved by WTA resolution. (POL-010 WTA Member Remuneration Policy 2018).

Recommendation: That the WTA approve absence for Michael Rowland from the 10 July WTA Workshop to attend the Developing Northern Australia Conference in Karratha on 11 and 12 July 2019.

Resolution: The WTA approve for Michael Rowland to be absent from the 10 July WTA Workshop to attend the Developing Northern Australia Conference in Karratha on 11 and 12 July 2019.

Moved: Stretch Noonan **Seconded:** Jackie Madua **Carried**

iv. Community Engagement

WTA Members are asked to consider what community engagement activities are needed, e.g. information stall at shopping centre.

Nil

3. CORRESPONDENCE AND MINUTES

i. In

Three (3) items of incoming correspondence were received. (Appendix 1a, b and c)

ii. Out

Two (2) item of outgoing correspondence were sent. (Appendix 1d and e)

iii. Minutes

A draft of the previous minutes from 22 May 2019 was attached to the agenda. (Appendix 2)

Recommendation: That the WTA Members adopt the minutes of the General Meeting held on 22 May 2019 as true and accurate records.

Resolution: The WTA Members adopt the minutes of the General Meeting held on 22 May 2019 as true and accurate records.

Moved: Michael Rowland

Seconded: Chris Newman

Carried

4. UPDATE FROM CHAIR

Michael Rowland provided the Chair's update, including an update from the Weipa Governance Working Group.

5. SUPERINTENDENT REPORT

Emily Peel presented the Superintendent's Report and WTA Operational Plans for 2018-2019 and 2019-2020. (Appendix 3a and b)

Recommendation: That the WTA accept the Quarter 4 Report to finalise the WTA Operational Plan for 2018-2019.

That the WTA accept and approve the proposed WTA Operational Plan for 2019-2020.

Resolution: The WTA accept the Quarter 4 Report to finalise the WTA Operational Plan for 2018-2019.

The WTA accept and approve the proposed WTA Operational Plan for 2019-2020.

Moved: Michael Rowland

Seconded: Jackie Madua

Carried

6. RIO TINTO, ALNGITH AND DISASTER MANAGEMENT UPDATES

i. Rio Tinto

Fiona provide an updates –

- Safety tracking well
- Organisational structure changes announced
- Markets and community – functions with delegates (China, Government and RT)
- Next RT community forum is scheduled for 24 July.

ii. Alngith Corporation

Jackie Madua provided an update that the EL Development project is progressing to civil works.

iii. Disaster Management

Stretch Noonan provided an update -

- annual review of disaster plans to commence shortly
- IGEM reviewing district disaster structure.

7. WTA MEMBER PROJECTS

Standing item for any resolutions relating to the WTA Member projects. Nil.

8. CORPORATE SERVICES

A. Business Items

i. Monthly Financial Reports

Emma Bebb presented the monthly WTA financial reports.

Recommendation: That the WTA Members accept the monthly financial reports for May 2019.

Resolution: The WTA Members accept the monthly financial reports for May 2019.

Moved: Stretch Noonan **Seconded:** Jackie Madua **Carried**

ii. Rates Charges 2019-2020

Emma Bebb presented the proposed rates charges for 2019-2020. (Appendix 4)

Recommendation: That the WTA introduce the new annual valuations and apply no other increases to general rates and utilities, 2019-2020 financial year.

Resolution: The WTA introduce the new annual valuations and apply no other increases to general rates and utilities, 2019-2020 financial year.

Moved: Michael Rowland **Seconded:** Chris Newman **Carried**

iii. WTA Capital Project for 2019-2020

Emma Bebb presented the proposed WTA Capital Projects Budget for 2019-2020. (Appendix 5)

Recommendation: That the WTA members approve the Capital Projects for 2019-2020 as presented.

Resolution: That the WTA members approve the Capital Projects for 2019-2020 as presented.

Moved: Stretch Noonan **Seconded:** Jackie Madua **Carried**

iv. WTA Operating Budget 2019-2020

Emma Bebb presented the proposed WTA Operating Budget for 2019-2020. (Appendix 6)

Recommendation: That the WTA members approve the WTA Operating Budget for 2019-2020, as presented.

Resolution: The WTA members approve the WTA Operating Budget for 2019-2020, as presented.

Moved: Stretch Noonan **Seconded:** Chris Newman **Carried**

v. WTA Revenue Policy and Statement 2019-2020

Emma Bebb presented the WTA Revenue Policy and Statement for 2019-2020. (Appendix 7a and b)

Recommendation: That the WTA members endorse the WTA Revenue Policy (POL-011) and WTA Revenue Statement (POL-012) for 2019-2020, as presented.

Resolution: The WTA members endorse the WTA Revenue Policy (POL-011) and WTA Revenue Statement (POL-012) for 2019-2020, as presented.

Moved: Stretch Noonan **Seconded:** Duane Singleton **Carried**

9. PLANNING AND WORKS

A. Business Items

i. Development Application (MCU) – Community and Special Use (Educational Establishment)

Matt Turnbull presented a Development Permit for a Material Change of Use for 7 Iraci Crescent, Evans Landing. (Appendix 8)

Recommendation: That the application by Civil Safety (FNQ) Pty Ltd seeking a Development Permit for Material Change of Use for *Community and Special Use* (Education Facility) over Lot 642 on MP37584, situated at 7 Iraci Crescent, be approved by the WTA subject to conditions.

Resolution: The application by Civil Safety (FNQ) Pty Ltd seeking a Development Permit for Material Change of Use for *Community and Special Use* (Education Facility) over Lot 642 on MP37584, situated at 7 Iraci Crescent, is approved by the WTA subject to the conditions set out below

Moved: Stretch Noonan

Seconded: Chris Newman

Carried

ii. Development Application (MCU) – Accommodation Building (40 Rooms and Ancillary Facilities)

Matt Turnbull presented a Development Permit for a Material Change of Use for 1 Artie Wales Drive, Rocky Point. (Appendix 9).

There were two (2) potential conflicts of interest declared as follows –

1. Name of WTA Member who has COI - Stretch Noonan

Relevant matter and nature of interest - Manager of similar accommodation in Weipa (which may be in future competition with this development)

Action taken - Left the meeting for discussion and decision.

2. Name of WTA Member who has COI - Jackie Madua

Relevant matter and nature of interest – Chair of Alngith Corporation which is the developer of a new accommodation project in Weipa, (which may be in competition with this development)

Action taken - Left the meeting for discussion and decision.

Recommendation: That the application by Chris Lemke seeking a Development Permit for Material Change of Use for *Accommodation Building (40 Rooms and Ancillary Facilities)* over Lot 1 on MP38142, situated at 1 Artie Wales Drive, Trunding, be approved by the WTA subject to the conditions

Resolution: The application by Chris Lemke seeking a Development Permit for Material Change of Use for *Accommodation Building (40 Rooms and Ancillary Facilities)* over Lot 1 on MP38142, situated at 1 Artie Wales Drive, Trunding, is approved by the WTA subject to the conditions.

Moved: Michael Rowland

Seconded: Chris Newman

Carried

iii. **Development Application (MCU) – Home Based Business (Food Preparation and Storage for Mobile Food Van)**

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Matt Turnbull presented a Development Permit for a Material Change of Use for 3 Mahogany Crescent, Trunding. (Appendix 10)

Recommendation: That the Weipa Town Authority approve the application for a Development Permit for a Material Change of Use for Home Based Business (Food Preparation and Storage for Mobile Food Van) on land located at 3 Mahogany Avenue, Trunding, formally described as Lot 22 on MPH35645, subject to conditions.

Resolution: The Weipa Town Authority approve the application for a Development Permit for a Material Change of Use for Home Based Business (Food Preparation and Storage for Mobile Food Van) on land located at 3 Mahogany Avenue, Trunding, formally described as Lot 22 on MPH35645, subject to conditions.

Moved: Michael Rowland

Seconded: Duane Singleton

Carried

10. COMMUNITY SERVICES

A. Business Items

i. **Nil**

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11. LATE/OTHER BUSINESS

i. Excess Water Charging

Emma Bebb presented some recommendations to change excess water charges.

Recommendation: It is recommended that the WTA approve Options 2 and 3 (as presented) as follows -

- 2. Minor changes to the current water strategy for residential users being removal of the excess charging cap.**
- 3. Place the charging of excess water for commercial users on hold until a rates water audit is completed.**

Resolution: The WTA approve Options 2 and 3 (as presented) -

- 2. Minor changes to the current water strategy for residential users being removal of the excess charging cap.**
- 3. Place the charging of excess water for commercial users on hold until a rates water audit is completed.**

Moved: Stretch Noonan

Seconded: Jackie Madua

Carried

ii. Welcome to Weipa sign

Emily Peel presented the design of a new Welcome to Weipa sign for the WTA Members to discuss.

iii. Fees and Charges (Electricity, Mobile Vendor Park)

Nicole Emerick discussed fees and charges for electricity at the mobile vendor park.

Recommendation: That the WTA approve for the power supply at the mobile vendor park to be temporarily disconnected until an automated system can be installed.

Resolution: The WTA approve to disconnect the power supply to meters at the mobile vendor park temporarily until an automated monitoring / payment system can be established.

Moved: Michael Rowland

Seconded: Jackie Madua

Carried

iv. Rates Recovery Process Policy

Emma Bebb presented a new rates recovery process policy for approval.

Recommendation: That the WTA approve the Rates Recovery Process Policy, as presented.		
Resolution: The WTA approve the Rates Recovery Process Policy, as presented.		
Moved: Duane Singleton	Seconded: Jackie Madua	Carried

v. Future Meeting Dates

- Wednesday 24 July, 2019
- Wednesday 28 August, 2019
- Wednesday 25 September, 2019
- Wednesday 23 October, 2019
- Wednesday 27 November, 2019
- Wednesday 11 December, 2019 (revised for Christmas).

vi. Future Workshop Dates

- Wednesday 10 July, 2019
- Wednesday 14 August, 2019
- Wednesday 11 September, 2019
- Wednesday 9 October, 2019
- Wednesday 13 November, 2019.

12. MEETING CLOSE AND ENDORSEMENT

i. Closing

Meeting closed at 3.27pm.

ii. Endorsement

Minutes confirmed this _____ day of _____ 2019

Chair

Superintendent Weipa Township