



WEIPA
TOWN AUTHORITY

WTA GENERAL MEETING

Thursday 15 December 2022

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APPENDIX

- Appendix 1 – WTA Member Meeting Minutes – November 2022
- Appendix 2 – Incoming Correspondence – Safer Pathways
- Appendix 3 – Monthly Financial Report – November 2022
- Appendix 4 – Construction Fee Waiver – 1A Pandanus Parade
- Appendix 5 – Development Application – 2 Tom Morrison Drive

1. ATTENDANCE

i. Opening

Meeting opened at 12:02 pm.

ii. Attendance History

Attendance 2022	January		February		March		April		May		June		July		August		September		October		November		December			
	Workshop	Meeting	25-Jan	9-Feb	23-Feb	9-Mar	23-Mar	20-Apr	27-Apr	11-May	25-May	8-Jun	22-Jun	15-Jul	27-Jul	10-Aug	24-Aug	Workshop	Meeting	13-Sep	12-Oct	26-Oct	9-Nov	23-Nov	Workshop	Meeting
Michael Rowland	X	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A	P	X	P	P	P	P	P	X	P	
Stretch Noonan	X	P	P	P	P	P	P	A	P	P	P	P	P	A	P	P	A	X	P	P	P	P	P	X	P	
David Donald	X	P	P	P	Ap	A	P	P	P	P	P	P	P	P	P	P	P	X	P	P	P	P	P	X	P	
Jaime Gane	X	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	X	P	P	P	P	P	X	P	
Jackie Malacoola	X	A	A	P	A	A	A	A	A	A	P	P	A	A	A	A	A	X	A	P	A	A	A	X	A	
Tim Ryan	X	A	P	P	P	P	P	P	P	P	P	Ap	P	Ap	P	A	X	X	P	P	P	A	P	X	Ap	
Aaron Schleich	X	P	A	P	P	P	P	P	P	P	P	A	P	A	P	P	X	X	P	P	A	A	A	X	Ap	

iii. Guests

Nil

iv. Apologies

Tim Ryan

Aaron Schleich

2. ITEMS FOR CONSIDERATION

i. Bereavement and Condolences

A minute silence may be observed out of respect for community members recently passed away.

A minute of silence taken for the fallen police officers and civilians at Wieambilla.

Matthew Arnold

Rachel McCrow

Alan Dare

ii. Conflict of Interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Quick Guide to MPI and CPI (must comply with WTA Policy requirements)	
<p>Details for MPI Name of WTA Member who has MPI Relevant matter Name of person who stands to benefit/suffer loss How a person stands to benefit/suffer loss Relationship with member Action Required –</p> <ul style="list-style-type: none"> – Member to leave meeting and stay away for vote. – Minutes to record all details. 	<p>Details for COI Name of WTA Member who has COI Relevant matter and nature of interest If the COI relates to another person – name, nature of relationship, date and value of gift, name of person advantaged/disadvantaged Action Required –</p> <ul style="list-style-type: none"> – Member to leave meeting or advise members why they believe they are able to act in public interest and remain, then leave. – Other members to decide if member has a real or perceived COI or could reasonable be taken to have a COI. Other members to also decide if member may return to meeting or stay away. Decision to consider significance of benefit, benefit for member vs community benefit, closeness of relationship for member. – Member may return or stay away for vote, subject to this decision. – Minutes to record all details.

iii. Travel

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by the WTA. (POL-014 Member Expenses Reimbursement Policy)

Nil

iv. Leave

WTA Members are required to have all absences pre-approved by WTA resolution. (POL-010 WTA Member Remuneration Policy).

Nil

v. Community Engagement

WTA Members are asked to consider what community engagement activities are needed, e.g. information stall at shopping centre.

Nil

1. CORRESPONDENCE AND MINUTES

i. In

One (1) Incoming correspondence received –

- Safer Pathways – pool immersion – Appendix 2
 - Letter to chair
 - Information paper

ii. Out

Outgoing correspondence sent – Nil.

iii. Minutes

WTA Members to adopt the draft previous minutes. Appendix 1.

Recommendation: It is recommended WTA Members adopt the minutes of the General Meeting on 23 November 2022 as true and accurate records.

Resolution: WTA Members adopt the minutes of the General Meeting held on 23 November 2022 as true and accurate records.

Moved: Stretch Noonan

Seconded: David Donald

Carried

2. CHAIR REPORT

Michael Rowland presented the Chair's Report.

3. SUPERINTENDENT REPORT

Judey Haeusler presented the Superintendent's Report.

4. CORPORATE SERVICES

A. Business Items

i. Monthly Financial Reports

Judey Haeusler presented the monthly WTA financial reports. Appendix 3

Recommendation: It is recommended WTA Members accept the monthly financial reports for November 2022.

Resolution: WTA Members accept the monthly financial reports for November 2022.

Moved: Michael Rowland

Seconded: Stretch Noonan

Carried

5. PLANNING AND WORKS

A. Business Items

i. Development Application - Infrastructure Fee Waiver – 1A Pandanus Parade

DA220003 – 1A Pandanus Parade – Infrastructure Charges fee waiver – Appendix 4

Matt Turnbull to present an application for Infrastructure Charges Fee to be waived and lead discussion on steps to move forward considering an application of this type.

Options presented:

- Develop a fee waiver/reduction policy
- Amend the infrastructure Charges Resolution and adopt lesser charges
- No action and leave infrastructure charge as is

Recommendation:

Resolution: This item is moved to a future date to allow for thorough research and consideration of the issues for a more adequate and correct decision.

Moved:

Seconded:

Carried

i. Development Application (MCU) – 2 Tom Morrison Drive

DA210012 – 2 Tom Morrison Drive – Development permit for Material Change of Use – Appendix 5

Matt Turnbull to present an application for a minor change to be made to a Material Change of Use for Short-Term Accommodation and Food and Drink Outlet permit at 2 Tom Morrison Drive, Rocky Point.

Attachments:

- Attachment A – Original Decision Notice dated 25 February 2022
- Attachment B – Generally in Accordance approved plans
- Attachment C – Proposed staging plan

Recommendation: It is recommended Weipa Town Authority approve the change application (minor) for a Development Permit for a Material Change of Use - Short-term Accommodation and Food and Drink Outlet located at 2 Tom Morrison Drive, Rocky Point, formally described as Lot 2 on SP183867, subject to the conditions outlined in the decision report.

Also, it is recommended an updated Infrastructure Charges Notice be issued to reflect the approved staging of the development.

Resolution: Weipa Town Authority approves the change application (minor) for a Development Permit for a Material Change of Use - Short-term Accommodation and Food and Drink Outlet located at 2 Tom Morrison Drive, Rocky Point, formally described as Lot 2 on SP183867, subject to the conditions outlined in the decision report.

Also, an updated Infrastructure Charges Notice be issued to reflect the approved staging of the development.

Moved: Stretch Noonan

Seconded: Jaime Gane

Carried

6. COMMUNITY SERVICES

A. Business Items

Nil

7. LATE BUSINESS

A. Business Items

Nil.

B. DATE CLAIMER**i. Future Meetings**

- TBD.

ii. Future Workshops

- TBD.

iii. Workshop and Meeting Dates for 2023

Proposed dates for 2023 are listed below. For resolution at the December General Meeting.

Workshop (generally 2nd Wednesday of month)	General Meeting (generally 4th Wednesday of month)
N/A	25 January 2023
8 February 2023	22 February 2023
8 March 2023	22 March 2023
12 April 2023	19 April 2023 (amended for school holidays)
10 May 2023	24 May 2023
14 June 2023	21 June 2023 (amended for school holidays)
12 July 2023	26 July 2023
9 August 2023	23 August 2023
13 September 2023	13 September 2023 (amended for school holidays)
11 October 2023	25 October 2023
8 November 2023	22 November 2023
13 December 2023	20 December 2023 (amended for school holidays)

Recommendation: It is recommended WTA Members approve the proposed dates of WTA meetings and workshops for 2023.

Resolution: WTA Members approve the proposed dates of meetings and workshops for 2023.

Workshop (generally 2nd Wednesday of month)	General Meeting (generally 4th Wednesday of month)
N/A	25 January 2023
8 February 2023	22 February 2023
8 March 2023	22 March 2023
12 April 2023	19 April 2023 (amended for school holidays)
10 May 2023	24 May 2023
14 June 2023	21 June 2023 (amended for school holidays)
12 July 2023	26 July 2023
9 August 2023	23 August 2023
13 September 2023	13 September 2023 (amended for school holidays)
11 October 2023	25 October 2023
8 November 2023	22 November 2023
13 December 2023	20 December 2023 (amended for school holidays)

Moved: Stretch Noonan

Seconded: Jaime Gane

Carried

C. MEETING CLOSE AND ENDORSEMENT

i. Closing

Meeting closed at 12:50pm.

ii. Endorsement

Minutes confirmed this 25th day of January.

Michael Rowland
Chair

Judey Haensler
Superintendent Weipa Township