



WEIPA
TOWN AUTHORITY

WTA GENERAL MEETING

Wednesday 22 February 2023

AGENDA

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APPENDIX

- Appendix 1 – General Meeting Minutes – January 2023
- Appendix 2 – Leave Application – Stretch Noonan
- Appendix 3 – Correspondence IN – DDILGP - FNQRP boundary review
- Appendix 4 – Correspondence IN – Warren Entsch – ICAN – Abolish Nuclear Weapons
- Appendix 5 – Monthly Financial Report – January 2023
- Appendix 6 – Annual Financial Statements 2021-22
- Appendix 7 – Capital Budget 2022-23

ATTENDANCE

i. Opening

Meeting opens at 1:04pm

ii. Attendance

Stretch Noonan – Acting Chair

Dave Donald

Jaime Gane

Tim Ryan

Aaron Schleich

Jackie Malacoola

iii. History

Attendance 2023	January		February		March		April		May	
	Workshop	25-Jan	8-Feb	22-Feb	8-Mar	22-Mar	12-Apr	19-Apr	17-May	24-May
		Meeting	Workshop	Meeting	Workshop	Meeting	Workshop	Meeting	Workshop	Meeting
Michael Rowland	X	P	P	L						
Stretch Noonan	X	P	P							
David Donald	X	P	L							
Jaime Gane	X	P	P							
Jackie Malacoola	X	A	A							
Tim Ryan	X	Ap	P							
Aaron Schleich	X	Ap	P							
		*								
		P	Present							
		A	Absent							
		Ap	Apology							
		X	Cancelled							
		L	Leave							

iv. Guests

Nil

v. Apologies

Michael Rowland - Leave

1. MINUTES

The draft minutes from the previous meeting on 25 January 2023 are attached as Appendix 1.

Recommended by General Practice
Recommendation <i>It is recommended the WTA Members adopt the minutes of the General Meeting on 22 January 2023 as true and accurate records.</i>

Subject	Directorate
General Meeting Decision – Approve Minutes	WTA Members
Resolution	
Moved: Dave Donald	
Seconded: Jaime Gane	
Affirmative: 6	Negative: 0
The WTA Members adopt the minutes of the General Meeting on 22 January 2023 as true and accurate records.	
CARRIED	

2. ITEMS FOR CONSIDERATION

i. Bereavement and Condolences

A minute silence may be observed out of respect for community members recently passed away.

ii. Interests

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

Quick Guide to MPI and CPI (must comply with WTA Policy requirements)	
Details for MPI Name of WTA Member who has MPI Relevant matter Name of person who stands to benefit/suffer loss How a person stands to benefit/suffer loss Relationship with member Action Required – <ul style="list-style-type: none"> – Member to leave meeting and stay away for vote. – Minutes to record all details. 	Details for COI Name of WTA Member who has COI Relevant matter and nature of interest If the COI relates to another person – name, nature of relationship, date and value of gift, name of person advantaged/disadvantaged Action Required – <ul style="list-style-type: none"> – Member to leave meeting or advise members why they believe they are able to act in public interest and remain, then leave. – Other members to decide if member has a real or perceived COI or could reasonable be taken to have a COI. Other members to also decide if member may return to meeting or stay away. Decision to consider significance of benefit, benefit for member vs community benefit, closeness of relationship for member. – Member may return or stay away for vote, subject to this decision. – Minutes to record all details.

iii. Travel

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by the WTA. (POL-014 Member Expenses Reimbursement Policy)

iv. Leave

WTA Members are required to have all absences pre-approved by WTA resolution. (POL-010 WTA Member Remuneration Policy).

Stretch Noonan

Leave form submitted on 13 February 2023 requesting a short period leave due to holidays. Stretch will dial-in on Teams for the March General Meeting. Appendix 2.

Recommended by
Michael Rowland
Recommendation
<i>It is recommended the WTA Members approve for Stretch Noonan to be absent from 23 March to 11 April 2023 due to leave for a short period.</i>

Subject	Directorate
General Meeting Decision – Approve leave	WTA Members
Resolution	
Moved: Aaron Schleich	
Seconded: Dave Donald	
Affirmative: 6	Negative: 0
The WTA Members approve for Stretch Noonan to be absent from 23 March to 11 April 2023 due to leave for a short period.	
CARRIED	

v. Community Engagement

WTA Members are asked to consider what community engagement activities are needed, e.g. information stall at shopping centre.

Easter Markets on 18 March 2023

3. CORRESPONDENCE AND MINUTES

i. In

Incoming correspondence received –

- Department of Development, Infrastructure, Local Government Planning – Far North Queensland Regional Plan 2009 boundary review. Appendix 3
- Warren Entsch – International Campaign to Abolish Nuclear Weapons – Cities appeal. Appendix 4.

ii. Out

Outgoing correspondence sent – Nil.

4. CHAIR REPORT

Stretch Noonan to present the Chair's Report.

5. SUPERINTENDENT REPORT

N/A

6. CORPORATE SERVICES

i. Monthly Financial Reports

Nicky Perriman to present the monthly WTA financial reports. Appendix 5

Recommended by
General Practice
Recommendation
<i>It is recommended the WTA Members accept the monthly financial reports for January 2023.</i>

Subject	Directorate
General Meeting Decision – Approve Monthly financial reports	WTA Members
Resolution	
Moved: Jaime Gane	
Seconded: Dave Donald	
Affirmative: 6	Negative: 0
The WTA Members accept the monthly financial reports for January 2023.	
CARRIED	

ii. Annual Report 2021-22

Nicky Perriman to present the Annual Report for 2021-22. Appendix 6.

Recommended by
General Practice
Recommendation
<i>It is recommended the WTA Members accept and endorse the Annual Report for 2021-22 as true and correct.</i>

Subject	Directorate
Finance and Governance – Approve Annual Report 2021-22	Corporate Services
Resolution	
Moved: Aaron Schleich	
Seconded: Jaime Gane	
Affirmative: 6	Negative: 0
The WTA Members accept and endorse the Annual Report for 2021-22 as true and correct.	
CARRIED	

iii. Capital Budget 2022-23 Review and Amendment

Nicky Perriman to present the review and amendment to the Capital Budget 2022-23. Appendix 7.

Recommended by
Judey Haeusler
Recommendation
<i>It is recommended the WTA Members accept the amendments to the Capital Budget 2022-23.</i>

Subject	Directorate
Finance and Governance – Amend Capital Budget 2022-23	Corporate Services
Resolution	
Moved: Aaron Schleich	
Seconded: Jaime Gane	
Affirmative: 6	Negative: 0
The WTA Members accept the amendments to the Capital Budget 2022-23.	
CARRIED	

Jackie Malacoola arrives at 1:48pm

7. PLANNING AND WORKS

i. NIL

8. COMMUNITY SERVICES

i. NIL

9. OTHER BUSINESS

i. Water outage

Stretch Noonan asks Tim Ryan to explanation the issue that causes the Water Outage last night and te emergency measures that were in place in the event of a fire.

10. DATE CLAIMER

i. Future Meetings

- 22 March 2023
- 19 April 2023
- 24 May 2023
- 21 June 2023
- 26 July 2023
- 23 August 2023
- 13 September 2023
- 25 October 2023
- 22 November 2023
- 20 December 2023

ii. Future Workshops

- 8 March 2023
- 12 April 2023
- 17 May 2023
- 14 June 2023
- 12 July 2023
- 9 August 2023
- 13 September 2023
- 11 October 2023
- 8 November 2023
- 13 December 2023

11. MEETING CLOSE AND ENDORSEMENT

i. Closing

Meeting closed at 1:54 pm.

ii. Endorsement

Minutes confirmed this 22 day of March 2022

Michael Rowland
Chair

Judey Haensler
Superintendent Weipa Township