



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

AGENDA

Held at the Council Chambers, WTA Office
On Wednesday 22nd of March 2023
at 1pm

AGENDA

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APPENDIX

- Appendix 1 – General Meeting Minutes – February
- Appendix 2 – Correspondence – IN – Emergency Management - Consultation Briefing paper
- Appendix 3 – Correspondence – IN – Queensland Corrective Services - letter of thanks
- Appendix 4 – Correspondence – IN – Transport and Main Roads – FNQ Freight package
- Appendix 4 – Chair Report - TCICA Meeting summary
- Appendix 5 – Motion - Monthly Financial Reports – February
- Appendix 6 – Motion - Operational Plan 2022-23 - Q3 Report
- Appendix 7 – Motion - Infrastructure Charges Resolution (No.2) 2023



GENERAL MEETING MINUTES

Wednesday 22 March 2023

ATTENDANCE

Present and History

- Present**

- Michael Rowland
- Dave Donald
- Jaime Gane
- Tim Ryan
- Aaron Schleich

- History**

		Attendance 2023													
		January		February		March		April		May		June			
		Workshop	25-Jan Meeting	8-Feb Workshop	22-Feb Meeting	8-Mar Workshop	22-Mar Meeting	12-Apr Workshop	19-Apr Meeting	17-May Workshop	24-May Meeting	14-Jun Workshop	21-Jun Meeting		
Chair	Michael Rowland	X	P	P	L	L									
Deputy Chair	Stretch Noonan	X	P	P	P	P									
Publicly Elected Member	David Donald	X	P	L	P	P									
Publicly Elected Member	Jaime Gane	X	P	P	P	Ap									
Alingth Representative	Jackie Malacoola	X	A	A	A	A									
Rio Tinto Representative	Tim Ryan	X	Ap	P	P	AP									
Rio Tinto Representative	Aaron Schleich	X	Ap	P	P	P									

- Guests**

NIL

Not Present

- Absent**

Jackie Malacoola

- Apology**

NIL

- Leave**

Stretch Noonan – Short Period – Holidays (21/03 - 11/04)



OPEN MEETING

The General Meeting opened at 1:05 pm.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present.

1. MINUTES

The minutes from the previous meeting on 22 February 2023 are attached as Appendix 1.

Recommended by
General Practice
Recommendation
<i>It is recommended the WTA Members adopt the minutes of the General Meeting on 22 February 2023 as true and accurate records.</i>

Subject	Directorate
General Meeting Decision – Approved meeting minutes	WTA Members
Resolution	
Moved: Aaron Schleich	
Seconded: Jaime Gane	
Affirmative: 5	Negative: 0
The WTA Members adopt the minutes of the General Meeting on 22 February 2023 as true and accurate records.	
CARRIED / DENIED / DEFERRED / INVALID	

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) **NIL**

2.3. Travel applications

WTA Members are required to consider any WTA Member travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

i) **NIL**

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) **Tim Ryan – Short Period**

Leave form submitted on 22 February 2023 requesting a short period of leave due to holidays. The leave has been submitted in the prescribed form.

Recommended by
Michael Rowland – WTA Members Chair
Recommendation
<i>It is recommended the WTA Members approve for Tim Ryan to be absent from 11 April to 14 April 2023 due to leave for a short period.</i>

Subject	Directorate
General Meeting Decision – Approve leave	WTA Members
Resolution	
Moved: Michael Rowland	
Seconded: Dave Donald	
Affirmative: 5	Negative: 0
The WTA Members approve for Tim Ryan to be absent from 11 April to 14 April 2023 due to leave for a short period.	
CARRIED	

ii) Aaron Schleich – Short Period

Leave form submitted on 22 March 2023 requesting a short period of leave due to holidays.

<p>Recommended by Michael Rowland – WTA Members Chair</p>
<p>Recommendation <i>It is recommended the WTA Members approve for Aaron Schleich to be absent from 13 April to 26 April 2023 due to leave for a short period.</i></p>

Subject	Directorate
General Meeting Decision – Approve leave	WTA Members
Resolution	
Moved: Michael Rowland	
Seconded: Dave Donald	
Affirmative: 5	Negative: 0
<p>The WTA Members approve for Aaron Schleich to be absent from 13 April to 26 April 2023 due to leave for a short period.</p>	
CARRIED	

iii) Jaime Gane – Short Period

Leave form submitted on 22 March 2023 requesting a short period of leave due to holidays.

<p>Recommended by Michael Rowland – WTA Members Chair</p>
<p>Recommendation <i>It is recommended the WTA Members approve for Jaime Gane to be absent from 7 April to 13 April 2023 due to leave for a short period.</i></p>

Subject	Directorate
General Meeting Decision – Approve leave	WTA Members
Resolution	
Moved: Michael Rowland	
Seconded: Dave Donald	
Affirmative:	Negative:
The WTA Members approve for Jaime Gane to be absent from 7 April to 13 April 2023 due to leave for a short period.	
CARRIED	

2.5. Community Engagement Summary

WTA Members are required to engage with their electorate. WTA Members should review their engagement and consider if follow up engagement is required and what other engagement may be required.

i) Easter Markets Summary

The Members enjoyed it. One person asked about land valuations. There were quite a few people looking and interested in the projects for 2023. There were quite a few people who were interested in the annual reports.

3. QUESTIONS

3.1. Public questions

i) ...

3.2. Member questions

i) **Solar Farm information gathered since March Workshop**

...

3.3. Answers to previous questions

i) ...

4. CORRESPONDENCES

4.1. Correspondence

i) IN – Office of Inspector-General of Emergency Management – READ

Assessment of responses from local and district groups Final Draft Consultation Briefing Paper. Appendix 2

ii) IN – Commissioner of Queensland Corrective Services – NO ACTION

Acknowledgement and thanks for supporting the National Corrections Day. Appendix 3.

iii) IN – Minister for Transport and Main Roads – READ

Informing on the decision made by Queensland Government to deliver \$64 million for freight funding. Appendix 4.

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Michael Rowland to present the Chair's Report.

TCICA Meeting information – Appendix 4.

6. WTA REPORTS

6.1. Superintendent

i) General Report

Nicky Perriman to present the Superintendent's Report.

6.2. Corporate Services

i) Annual Land Valuation Report

Nicky Perriman to present the Annual Land Valuation Report.

6.3. Planning and Works

- i) **NIL**

6.4. Community and Social

- i) **NIL**

7. NOTICE OF MOTIONS

7.1. Corporate Services

- i) **Monthly Financial Reports**

Nicky Perriman to present the monthly WTA Financial Report, attached as Appendix 5.

<p>Recommended by Nicky Perriman – Corporate Services Supervisor</p> <p>Recommendation <i>It is recommended the WTA Members accept the monthly financial reports for February 2023.</i></p>

Subject	Directorate
General Meeting Decision – Approve monthly financial reports	WTA Members
Resolution	
Moved: Aaron Schleich	
Seconded: Jaime Gane	
Affirmative: 5	Negative: 0
The WTA Members accept the monthly financial reports for February 2023.	
CARRIED	

ii) Operation Plan 2022-23 – Q3 Report

Nicky Perriman to present the Operational Plan 2022-23 progress update summary.

<p>Recommended by Judey Haeusler – Superintendent</p>
<p>Recommendation <i>It is recommended the WTA Members accept the Q3 Progress Report for the Operational Plan 2022-23.</i></p>

Subject	Directorate
Finance and Governance – Operational plan approval	Corporate Services
Resolution	
Moved: Michael Rowland	
Seconded: Dave Donald	
Affirmative: 5	Negative: 0
The WTA Members accept the Q3 Progress Report for the Operational Plan 2022-23.	
CARRIED	

i) Infrastructure Fees and Charges Change

Nicky Perriman to present the Infrastructure Fees and Charges changes for final approval, attached as Appendix 6.

<p>Recommended by Teresa Schmidt – Town Planning</p>
<p>Recommendation <i>It is recommended the WTA Members:</i></p> <ol style="list-style-type: none"> 1. <i>adopt the Weipa Town Authority Infrastructure Charges Resolution (No.2) 2023 for a commencement date of 22 March 2023;</i> 2. <i>provide a copy of the Weipa Town Authority Infrastructure Charges Resolution (No.2) 2023 to be uploaded to WTA's website; and</i> 3. <i>enable an applicant to request the adopted Weipa Town Authority Charge, being 50% of the maximum charge, to apply to an approval issued an Infrastructure Charges Notice under the Infrastructure Charges Resolution (No.1) 2019. The Infrastructure Charges must be unpaid and the applicant must demonstrate that a building approval has been issued for the development.</i>

Subject	Directorate
Finance and Governance, Environment and Planning – Fees changes	Corporate Services
Resolution	
Moved: Jaime Gane	
Seconded: Dave Donald	
Affirmative: 5	Negative: 0
The WTA Members:	
<ol style="list-style-type: none"> 1. adopt the Weipa Town Authority Infrastructure Charges Resolution (No.2) 2023 for a commencement date of 22 March 2023; 2. provide a copy of the Weipa Town Authority Infrastructure Charges Resolution (No.2) 2023 to be uploaded to WTA's website; and 3. enable an applicant to request the adopted Weipa Town Authority Charge, being 50% of the maximum charge, to apply to an approval issued an Infrastructure Charges Notice under the Infrastructure Charges Resolution (No.1) 2019. The Infrastructure Charges must be unpaid and the applicant must demonstrate that a building approval has been issued for the development. 	
CARRIED	

7.2. Planning and Works

i) NIL

7.3. Community and Social

i) NIL

7.1. Weipa Aquatics and Sport Precinct

i) NIL

7.2. Other

i) NIL

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

NIL

11.2. Workshops

- 12 April 2023
- 17 May 2023
- 14 June 2023
- 12 July 2023
- 9 August 2023
- 13 September 2023
- 11 October 2023
- 8 November 2023
- 13 December 2023

11.3. General Meetings

- 19 April 2023
- 24 May 2023
- 21 June 2023
- 26 July 2023
- 23 August 2023
- 13 September 2023
- 25 October 2023
- 22 November 2023

- 20 December 2023

11.4. Date Claimer

Future Symposium – 23 and 24 March

Sunset Markets – 13 May, 17 June, 29 July and 2 September

MEETING CLOSE

The General Meeting closed at 2:16 pm.

ENDORSEMENT

These Minutes were confirmed this 19 day of April 2023.

Michael Rowland

Chair

Juday Hauster

Superintendent Weipa Township