



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 19th of April 2023
at 1pm



GENERAL MEETING Minutes

Wednesday 19th of April 2023

ATTENDANCE

Present and History

- Present**

- Michael Rowland
- Stretch Noonan
- David Donald
- Jaime Gane
- Tim Ryan

- History**

Attendance 2023	January		February		March		April		May		June	
	Workshop	25-Jan Meeting	8-Feb Workshop	22-Feb Meeting	8-Mar Workshop	22-Mar Meeting	12-Apr Workshop	19-Apr Meeting	17-May Workshop	24-May Meeting	14-Jun Workshop	21-Jun Meeting
Michael Rowland	X	P	P	L	L	P	P	P				
Stretch Noonan	X	P	P	P	P	L	P	P				
David Donald	X	P	L	P	P	P	P	P				
Jaime Gane	X	P	P	P	Ap	P	P	P				
Jackie Malacoola	X	A	A	A	A	A	P	A				
Tim Ryan	X	Ap	P	P	AP	P	L	P				
Aaron Schleich	X	Ap	P	P	P	P	P	L				

- Guests**

NIL

Not Present

- Absent**

Jackie Malacoola

- Apology**

NIL

- Leave**

Aaron Schleich – Short Period – Holidays (13/04 – 26/04)

OPEN MEETING

The General Meeting opened at 2:03 pm.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present.

1. MINUTES

The minutes from the previous meeting on 22 March 2023 are attached as Appendix 1.

Subject	Directorate
WTA Members – Approved meeting minutes	WTA Members
Resolution	
Moved: Dave Donald	
Seconded: Jaime Gane	
Affirmative: 5	Negative: 0
The WTA Members adopt the minutes of the General Meeting on 22 March 2023 as true and accurate records.	
CARRIED	

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) NIL

2.3. Travel applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

i) TCICA Meetings

WTA is interested in sending a Member to attend TCICA meetings.

Subject	Directorate
WTA Members – Approved travel	WTA Members
Resolution	
Moved: Jaime Gane	
Seconded: Michael Rowland	
Affirmative: 5	Negative: 0
The WTA Members approve travel expenses for a WTA Member/s to attend all TCICA meetings for 2023.	
CARRIED	

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) Michael Rowland – Short Period

Leave form submitted on 14 April 2023 requesting a short period of leave for personal reasons. The leave has been submitted in the prescribed form.

Subject	Directorate
General Meeting Decision – Approve leave	WTA Members
Resolution	
Moved: Stretch Noonan	
Seconded: Tim Ryan	
Affirmative: 5	Negative: 0
The WTA Members approve for Michael Rowland to be absent from 11th of May to 17th of May 2023 due to leave for a short period.	
CARRIED	

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

i) Future - Sunset Markets stall

The Members are going to aim to have a stall at the June Sunset markets. They intend to talk about the budget and capital projects.

3. QUESTIONS

3.1. Public questions

i) NIL

3.2. Member questions

i) NIL

3.3. Answers to previous questions

i) NIL

4. CORRESPONDENCES

4.1. Correspondence

i) IN – Pharmacy Guild of Australia – NO ACTION

Notification the North Queensland Community Pharmacy Scope of Practice Pilot is underway with exceptional participation and interest.

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Michael Rowland to present the Chair's Report.

6. WTA REPORTS

6.1. Superintendent

i) Superintendent's report

Judey Haeusler to present the Superintendent's Report.

6.2. Corporate Services

i) NIL

6.3. Planning and Works

i) NIL

6.4. Community and Social

i) NIL

Tim Ryan was excused to take an important phone call.

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report

Nicky Perriman to present the March WTA Financial Report. Appendix 2

Subject	Directorate
General Meeting Decision – Approve monthly financial reports	WTA Members
Resolution	
Moved: Michael Rowland	
Seconded: Stretch Noonan	
Affirmative: 4	Negative: 0
The WTA Members accept the monthly financial reports for March 2023.	
CARRIED	

ii) Capital Projects Decision-making Scorecard

Nicky Perriman to present the capital projects decision-making scorecard. Appendix 3.

Subject	Directorate
Finance and Governance – Capital project decision making tool	Corporate Services
Resolution	
Moved: Jaime Gane	
Seconded: Stretch Noonan	
Affirmative: 4	Negative: 0
The WTA Members support the use of a capital projects decision-making scorecard in determining the WTA capital budget/plan.	
CARRIED	

iii) Revenue options – WTA bank interest

Nicky Perriman to present the option to increase interest received from money in the bank. Appendix 4.

Subject	Directorate
Finance and Governance – Cash at bank investment	Corporate Services
Resolution	
Moved: Michael Rowland	
Seconded: Dave Donald	
Affirmative: 4	Negative: 0
The WTA Members support the investment of cash in bank into a term deposit (with a competitive rate of interest) using a prudent and conservative approach. It is also supported that the deposit be arranged immediately whist cash at bank is high.	
CARRIED	

7.2. Planning and Works

i) NIL

7.3. Community Services

i) NIL

7.1. Weipa Aquatics and Sport Precinct

i) NIL

7.2. Other

i) NIL

8. URGENT MATTERS

8.1. Motions

i) Capital Expenditure Application – Storm Surge Shelter video-conference equipment installation

This proposal is for the supply and installation of video-conferencing equipment in the meeting room of the storm surge shelter at Rocky Point in Weipa.

It is proposed to install video-conference equipment in the meeting room with a view to increasing its rate of hire. It is predicted that the equipment would attract sufficient additional use of the room to cover the capital cost within a year.

Description		Cost
Direct Costs	Video-conference facility	\$8,594
Indirect Costs	Internal WTA project management	
	<i>Sub-total</i>	<i>\$8,594</i>
Contingency & Escalation	10%	\$859.40
Total (excludes GST)		\$9,453.40

Benefits include:

- Provision of a video-conference facility for hire by the community
- Improved awareness and greater potential for patronage of the locality
- Potential for reduced financial liability from the overall precinct

Subject	Directorate
Finance and Governance and Infrastructure and Development – CEA Video-conferencing equipment	Corporate Services Works
Resolution	
Moved: Michael Rowland	
Seconded: Jaime Gane	
Affirmative: 4	Negative: 0
The WTA Members approved the additional capital expenditure of \$9,453.40 for the 2022/23 period for the purchase and installation of video-conferencing equipment at the Storm Surge Shelter.	
CARRIED	

8.2. Notices

i) NBN – Fixed wireless cable construction

NBN are in the planning phase of changing Evans Landing and Mission River properties (as well as a few premises in Nanum and Rocky River that are satellite) from satellite connection to fixed wireless. This would effectively turn 228 premises from a satellite connection to a fixed wireless connection.

Both NBN and the QLD Government will coinvest, and NBN will ask the federal government for a grant to cover the shortfall. There is no request for co-contribution from WTA, however if WTA is supportive of the proposal there may be some in-kind support that can be offered (i.e. waived development costs, waived land lease fees etc.)

This proposal will see speeds up to 325Mbps becoming available in 2024 for those currently on satellite.

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

Tim Ryan returned from his phone call.

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

TCICA Meetings (Cairns) – 9th and 10th May
To be attended by Michael Rowland

Disaster Resilience Workshop (TCICA) – 11th May
To be attended by Stretch Noonan

11.2. Workshops

- 17 May 2023
- 14 June 2023
- 12 July 2023
- 9 August 2023
- 13 September 2023
- 11 October 2023
- 8 November 2023
- 13 December 2023

11.3. Meetings

- 24 May 2023
- 21 June 2023
- 26 July 2023
- 23 August 2023
- 13 September 2023
- 25 October 2023
- 22 November 2023
- 20 December 2023

11.4. Date Claimer

Community Groups Grants – Open 17th April, Close 5th May

Community Groups Showcase – 22nd April

Sunset Markets – 13th May, 17th June, 29th July, 2nd September

MEETING CLOSE

The General Meeting closed at 3:02 pm.

ENDORSEMENT

These Minutes were confirmed this 24 day of May 2023.

Michael Rowland

Chair

Juday Hauster

Superintendent Weipa Township