



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 27 November 2024
at 9 am



GENERAL MEETING Minutes

Wednesday 27 November 2024

ATTENDANCE

Present and History

- Members**

Jaime Gane	Lisa Scharf – via Teams
Geoff Robins	Jackie Malacoola – via Teams
Trent Gordon – via Teams	

- History**

	March		April			May		June		July		August		September		October		November		December	
	27th	17th	24th	8th	22nd	12th	19th	10th	24th	14th	21st	11th	9th	23rd	27th	11th					
Jaime Gane	X	P	P	P	P	P	P	P	P	P	P	X	P	P	P	X					
Geoff Robins	X	P	P	P	P	P	P	P	P	P	P	X	L	P	P	X					
Trent Gordon	X	P	P	A	P	P	P	P	P	P	P	X	P	P	P	X					
Lisa Scharf	X	P	P	P	P	P	P	P	P	L	P	X	P	P	P	X					
Jacqueline Malacoola	X	P	P	P	A	P	A	P	A	A	P	X	A	A	A	X					
Tim Ryan	X	P	P	P	P	P	P	P	P	P	A	X	P	P	Ap	X					
Aaron Schleich	X	P	P	P	P	P	P	P	P	P	P	X	P	P	Ap	X	X	X	X	X	

- WTA Staff**

Tobias Rissman – Superintendent Weipa Township
 Renee Williams – Supervisor Communities
 Kai-ishya Thompson – Governance Officer
 Jolene Ravula – Accountant and Rates Officer

- Guests**

NIL

Not Present

- Absent**

NIL

- Apology**

Tim Ryan

- Leave**

NIL



OPEN MEETING

The General Meeting opened at 9:01 am.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

1.1. General Meeting – October

The minutes from the General Meeting on 30 October 2024 was attached as Appendix 1.

The Members approved with no comments.

Resolution #	
Moved:	Lisa Scharf
Seconded:	Geoff Robins
Affirmative:	4
Negative:	0
<p>The WTA Members adopt the minutes of the General Meeting on 30 October 2024 as a true and accurate record.</p>	
<p>CARRIED</p>	

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

The Members did not note any known passings in the community. No minute of silence was held.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

NIL

2.3. Travel Applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

NIL

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

NIL

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

The WTA Members briefly noted their upcoming Christmas Markets and Christmas Tree Lighting engagements.

Action – Members are to support in person the lighting of the Weipa Christmas tree on the 29th of December at 6:30 pm.

Action – Members are to be present at the Christmas markets on the 30th of December from 9 am to 12 pm to man a stall.

3. QUESTIONS

3.1. Public questions

i) NIL

3.2. Member questions

i) NIL

3.3. Answers to previous questions

i) NIL

4. CORRESPONDENCES

4.1. Correspondence

i) **OUT – Queensland Premier - Congratulations on election result - NOTE**

Letter sent to Queensland Premier – Peter Crisafulli – regarding congratulations for the recent election result.

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Jaime Gane presented the Chair's report.

6. WTA REPORTS

6.1. Superintendent

i) **Superintendent's Report**

Tobias Rissman presented the Superintendent's Report.

Jackie Malacoola dialled in for the meeting at 9:14 am, during the Superintendent's Report.

6.2. Corporate Services

NIL

6.3. Planning and Works

NIL

6.4. Community and Social

NIL

6.5. Sports and Recreation

NIL

6.6. Other

NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) **Monthly Financial Report - October**

The financial report for October 2024 was attached as Appendix 2. Tobias Rissman presented the October WTA Financial Report.

Tobias provided an overview of what contributed to higher or lower revenue and expenses for each WTA department for the month of October. The Members had no questions or comments.

Resolution #

Moved: Trent Gordon

Seconded: Jaime Gane

Affirmative: 5

Negative: 0

The WTA Members accept the monthly financial report for October 2024.

CARRIED

7.2. Planning and Works

NIL

7.3. Community Services

NIL

7.4. Sports and Recreation

NIL

7.5. Other

i) 2025 Member Meeting dates

Each year the dates for all General Meetings and Workshops must be decided before the year commences. A list of the meeting dates and a calendar were attached as Appendix 3.

The Members approved with no comments.

Resolution #	
Moved:	Geoff Robins
Seconded:	Lisa Scharf
Affirmative:	5
Negative:	0
The WTA Members approve the General Meeting and Workshop dates for 2025 as follows:	
General Meeting:	Workshop:
29 January 2025	15 January 2025
26 February 2025	12 February 2025
26 March 2025	12 March 2025
23 April 2025	23 April 2025
28 May 2025	14 May 2025
25 June 2025	11 June 2025
30 July 2025	16 July 2025
27 August 2025	13 August 2025
17 September 2025	17 September 2025
22 October 2025	8 October 2025
26 November 2025	12 November 2025
10 December 2025	10 December 2025
CARRIED	

ii) Leave and interim replacement of Appointed Rio Tinto Representative WTA Member

Aaron Schleich is on 13 months leave from Rio Tinto. During his absence, Rio Tinto will appoint someone to act as a Rio Tinto Representative. Aaron will be absent from all WTA Member meetings during this time.

The Members approved with minimal comments.

Note: WTA has not been supplied with a change notice for the replacement of Aaron Schleich.

Resolution #	
Moved:	Jaime Gane
Seconded:	Trent Gordon
Affirmative:	5
Negative:	0
The WTA Members note Aaron Schleich’s absence from the role of an Appointment Rio Tinto Representative WTA Member for the duration of his leave with Rio Tinto.	
CARRIED	

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

NIL

1.1. Workshops

- 11 December 2024 – After General Meeting

11.2. General Meetings

- 11 December 2024 – 10:30 am – **Member arrive at 10:00 am**

11.3. Date Claimer

- Weipa Christmas Tree Lighting – 29 November 2024 – 6:30 pm
- Weipa Community Christmas Morning Markets – 30 November 2024 - 9 am -12 pm
- Christmas Lights Competition – 14 December 2024

MEETING CLOSE

The General Meeting closed at 9:43 am.

ENDORSEMENT

These Minutes were confirmed this 11th day of December 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Jaime Gene

Chair

[Signature]

Superintendent Weipa Township