



**WEIPA**  
TOWN AUTHORITY

# WTA Members General Meeting

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## **MINUTES**

Held at the Council Chambers, WTA Office  
On Wednesday 21 August 2024  
at 9 am



# GENERAL MEETING Minutes

Wednesday 21 August 2024

## ATTENDANCE

### Present and History

- Present**

Jaime Gane	Aaron Schleich
Lisa Scharf	Trent Gordon - Phoned in
Geoff Robins	Jackie Malacoola - Phoned in

- History**

Attendance 2024	March		April			May		June		July		August		September		October		November		December		
	W	M	27th	17th	24th	8th	22nd	12th	19th	10th	24th	14th	21st	W	M	11th	9th	23rd	13th	27th	W	M
Jaime Gane	X		P	P	P	P	P	P	P	P	P	P		X							X	
Geoff Robins	X		P	P	P	P	P	P	P	P	P	P		X							X	
Trent Gordon	X		P	P	A	P	P	P	P	P	P	P		X							X	
Lisa Scharf	X		P	P	P	P	P	P	P	P	P	P		X							X	
Jacqueline Malacoola	X		P	P	P	P	A	P	A	P	Ap	A		X							X	
Tim Ryan	X		P	P	P	P	P	P	P	P	P	P		X							X	
Aaron Schleich	X		P	P	P	P	P	P	P	P	P	P		X							X	

- Guests**

NIL

### Not Present

- Absent**

Tim Ryan

- Apology**

NIL

- Leave**

NIL

# OPEN MEETING

The General Meeting opened at 9:17 pm.

## Traditional Owners Acknowledgment

*We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.*

## 1. MINUTES

### 1.1. General Meeting – July

The minutes from the General Meeting on 24 July 2024 are attached as Appendix 1.

Resolution #	
Moved:	Lisa Scharf
Seconded:	Trent Gordon
Affirmative:	5
Negative:	0
<p>The WTA Members adopt the minutes of the General Meeting on 24 July 2024 as a true and accurate record.</p> <p style="text-align: right;"><b>CARRIED</b></p>	

## 2. ITEMS FOR CONSIDERATION

### 2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

There were no known community member passings this month.

### 2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

There were no declared conflict of interests.

### 2.3. Travel Applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

i) NIL

**2.4. Leave Applications**

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

**i) Geoff Robins – Short Period**

Leave form submitted on the 24<sup>th</sup> of July requesting a short period of leave. The leave has been submitted in the prescribed form.

<b>Resolution #</b>	
Moved:	Aaron Schleich
Seconded:	Lisa Scharf
Affirmative:	5
Negative:	0
The WTA Members approve for Geoff Robins to be absent from 2 September to 8 September 2024 due to leave for a short period.	
<b>CARRIED</b>	

**ii) Geoff Robins – Short Period**

Leave form submitted on the 24<sup>th</sup> of July requesting a short period of leave. The leave has been submitted in the prescribed form. Geoff will be contactable during the period.

<b>Resolution #</b>	
Moved:	Jaime Gane
Seconded:	Aaron Schleich
Affirmative:	5
Negative:	0
The WTA Members approve for Geoff Robins to be absent from 10 September to 13 September 2024 due to leave for a short period.	
<b>CARRIED</b>	

**iii) Lisa Scharf – Short Period**

Leave form submitted on the 2<sup>nd</sup> of August requesting a short period of leave. The leave has been submitted in the prescribed form.

<b>Resolution #</b>	
Moved:	Jaime Gane
Seconded:	Geoff Robins
Affirmative:	5
Negative:	0
The WTA Members approve for Lisa Scharf to be absent from 12 August to 17 August 2024 due to leave for a short period.	
<b>CARRIED</b>	

**iv) Jaime Gane – Short Period**

Leave form submitted on the 15th of August requesting a short period of leave. The leave has been submitted in the prescribed form.

**Resolution #**

Moved: Aaron Schleich

Seconded: Geoff Robins

Affirmative: 5

Negative: 0

The WTA Members approve for Jaime Gane to be absent from 30 December 2024 to 16 January 2025 due to leave for a short period.

**CARRIED**

**2.5. Community Engagement**

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

No community engagement has occurred or has been planned.

**3. QUESTIONS**

**3.1. Public questions**

i) NIL

**3.2. Member questions**

i) NIL

**3.3. Answers to previous questions**

i) NIL

**4. CORRESPONDENCES**

**4.1. Correspondence**

i) NIL

**4.2. Petitions and joint letters**

i) NIL

**4.3. Deputations and delegations**

i) NIL

## 5. CHAIR REPORT

Jaime Gane to provide a Chair's report.

## 6. WTA REPORTS

### 6.1. Superintendent

#### i) Superintendent's Report

Matthew Turnbull to present the Superintendent's Report.

Jackie Malacoola attended the Meeting at 9:40 am.

### 6.2. Corporate Services

#### i) NIL

### 6.3. Planning and Works

#### i) NIL

### 6.4. Community and Social

#### i) NIL

### 6.5. Sports and Recreation

#### i) NIL

### 6.6. Other

#### i) NIL

## 7. NOTICE OF MOTIONS

### 7.1. Corporate Services

#### i) Monthly Financial Report

Nicky Perriman to present the July WTA Financial Report. See Appendix 2.

**Resolution #**

Moved: Lisa Scharf

Seconded: Jaime Gane

Affirmative: 6

Negative: 0

The WTA Members accept the monthly financial report for July 2024.

**CARRIED**

#### ii) Event Sponsorship Application – Weipa Rodeo Association

WTA has received an Event Sponsorship application from Weipa Rodeo Association. See Appendix 3.

**Resolution #**

Moved: Aaron Schleich

Seconded: Trent Gordon

Affirmative: 6

Negative: 0

The WTA Members approve the Event Sponsorship for Weipa Rodeo Association.

**CARRIED**

**iii) Community Facility Hire Discount Applications**

WTA offers community groups a 50% discount on facility hires under Waiver and Discounts of Fees and Charges policy. WTA has received facility hire discount applications from various community groups requesting a discount on the use of a facility for the year:

See Appendix 4.

<b>Resolution #</b>	
Moved: Geoff Robins	
Seconded: Lisa Scharf	
Affirmative: 6	Negative: 0
<p>The WTA Members approve the 50% discount on fees and charges for the facility hire to the following groups in accordance with the policy (POL-003):</p> <ul style="list-style-type: none"> <li>• Central Cape Suns Junior Rugby League</li> <li>• Yogana / Karmaura</li> <li>• Weipa Social Aerobics and Fitness</li> <li>• Weipa Squash Club</li> </ul>	
<b>CARRIED</b>	

**7.2. Planning and Works**

**i) CEA – Central Avenue Irrigation**

Due to the harsh dry season on the Western Cape, many public areas around Weipa require irrigation networks to sustain the ambience of vegetation throughout the year. On the footpath of Commercial Avenue, new trees have been planted and with the onset of the dry season, these saplings are showing signs of water distress. Evolution Mining have been endeavouring to maintain the trees with manual watering, however experience would indicate that an irrigation system is required for assured tree survival and satisfactory growth.

This is not in the capital budget. The irrigation costs \$13,396. Appendix 5.

<b>Resolution #</b>	
Moved: Aaron Schleich	
Seconded: Jackie Malacoola	
Affirmative: 6	Negative: 0
<p>The WTA Members approve the CEA of \$13,396 for the installation of an irrigation system along the footpath of Commercial Avenue to be funded from WTA funds. This cost will be addressed in the next budget review.</p>	
<b>CARRIED</b>	



**ii) Weipa Rodeo Association – Special Events Area - Cement Slab**

WTA received a proposal from Weipa Rodeo Association for the construction of a facility to house a bar during the Weipa Rodeo event. Weipa Rodeo Association want to expedite the construction of this facility to have the area ready for 2024 Weipa Rodeo. Appendix 6.

Resolution #	
Moved:	Aaron Schleich
Seconded:	Jaime Gane
Affirmative:	6
Negative:	0
<p>The WTA Members approve the proposal from Weipa Rodeo Association to construct a facility at the Special Events Area along Andoom Road.</p>	
<b>CARRIED</b>	

**7.3. Community Services**

NIL

**7.4. Sports and Recreation**

NIL

**7.5. Other**

**i) WTA Member Workshop date change – November**

The November WTA Members Workshop date will be changed to the 27<sup>th</sup> of November, from the 13<sup>th</sup> of November, due to a clash with an LDMG planned outing.

Resolution #	
Moved:	Jaime Gane
Seconded:	Lisa Scharf
Affirmative:	6
Negative:	0
<p>The WTA Members approve for the November Workshop to be changed from 13 November to 27 November 2024 due to a clash with an LDMG outing.</p>	
<b>CARRIED</b>	

**ii) WTA Member General Meeting time change – December**

Due to a clash with the LDMG meeting, the December WTA Members General Meeting start time will be changed to 10:30 am on the 11<sup>th</sup> of December.

**Resolution #**

Moved: Aaron Schleich

Seconded: Trent Gordon

Affirmative: 6

Negative: 0

The WTA Members approve for the December General Meeting start time to be changed from 9 am to 10:30 am on the 11th of December 2024 due to a clash with the LDMG meeting.

**CARRIED**

**8. URGENT MATTERS**

**8.1. Motions**

i) NIL

**8.2. Notices**

i) NIL

**9. CONTINUATION OF ITEMS**

**9.1. Adjourned items**

i) NIL

**9.2. Debates**

i) NIL

**10. CONFIDENTIAL MATTERS**

i) NIL

**11. MEETING SCHEDULE AND TRAINING**

**11.1. Training and Conferences**

- DNA Conference – 28 - 30 August 2024
- TCICA Meeting – 3 - 4 September 2024
- TCICA Meeting – 5 - 6 November 2024

### 1.1. Workshops

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- 9 October 2024
- 13 November 2024

### 11.2. General Meetings

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- 11 September 2024
- 23 October 2024
- 27 November 2024
- 11 December 2024

### 11.3. Date Claimer

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- Kumrumja Sunset Markets – 31 August 2024
- Weipa Christmas Tree Lighting – 29 November 2024
- Weipa Community Christmas Morning Markets – 30 November 2024
- Christmas Lights Competition – 14 December 2024

## MEETING CLOSE

The General Meeting closed at 10:12 am.

## ENDORSEMENT

These Minutes were confirmed this 11 day of September 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Jaime Gore

Chair

Renee Williams

Superintendent Weipa Township