



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 30 October 2024
at 9 am



GENERAL MEETING Minutes

Wednesday 30 October 2024

ATTENDANCE

Present and History

- Present**

Geoff Robins	Jaime Gane
Trent Gordon	Lisa Scharf via teams

- History**

Attendance 2024	March		April			May		June		July		August		September		October		November		December	
	27th	17th	24th	8th	22nd	12th	19th	10th	24th	14th	21st	11th	9th	23rd	27th	11th					
	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	
Jaime Gane	X	P	P	P	P	P	P	P	P	P	P	P	P	X	P	P			X	X	
Geoff Robins	X	P	P	P	P	P	P	P	P	P	P	P	X	L	P			X		X	
Trent Gordon	X	P	P	A	P	P	P	P	P	P	P	P	X	P	P			X		X	
Lisa Scharf	X	P	P	P	P	P	P	P	P	P	L	P	X	P	P			X		X	
Jacqueline Malacoola	X	P	P	P	A	P	A	P	A	A	P	X	A	A				X		X	
Tim Ryan	X	P	P	P	P	P	P	P	P	P	A	X	P	P				X		X	
Aaron Schleich	X	P	P	P	P	P	P	P	P	P	P	X	P	P				X		X	

- Guests**

NIL

Not Present

- Absent**

NIL

- Apology**

Tim Ryan
 Aaron Schleich
 Jackie Malacoola

- Leave**

NIL

OPEN MEETING

The General Meeting opened at 9:00 am.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

1.1. General Meeting – September

The minutes from the General Meeting on 11 September 2024 was attached as Appendix 1.

Resolution #	
Moved:	Trent Gordon
Seconded:	Lisa Scharf
Affirmative:	4
Negative:	0
<p>The WTA Members adopt the minutes of the General Meeting on 11 September 2024 as a true and accurate record.</p> <p style="text-align: right;">CARRIED</p>	

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may observed out of respect for community members who have recently passed away.

A minute of silence was held for a community member who passed away at Napranum.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

NIL

2.3. Travel Applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

NIL

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

NIL

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

i) Christmas Markets

Do the WTA Members want to have a stall at the Christmas Markets on the 30th of November?

The WTA Members will have a stall at the Christmas Markets on the 30th of November.

3. QUESTIONS

3.1. Public questions

i) NIL

3.2. Member questions

i) NIL

3.3. Answers to previous questions

i) NIL

4. CORRESPONDENCES

4.1. Correspondence

i) NIL

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Jaime Gane presented the Chair's report.

6. WTA REPORTS

6.1. Superintendent

i) Superintendent's Report

Nicky Perriman presented the Superintendent's Report.

6.2. Corporate Services

NIL

6.3. Planning and Works

NIL

6.4. Community and Social

NIL

6.5. Sports and Recreation

NIL

6.6. Other

NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report - September

Nicky Perriman presented the September WTA Financial Report. It was attached as Appendix 2.

Resolution #

Moved: Geoff Robins

Seconded: Jaime Gane

Affirmative: 4

Negative: 0

The WTA Members accept the monthly financial report for September 2024.

CARRIED

ii) Crime and Corruption Commission Section 48A Policy – Corrupt Conduct Complaints Involving the Superintendent

Section 48A of the *Crime and Corruption Act 2001* (Qld) states a policy must be created on that explains how to a unit of public administration will deal with corruption conduct complaints that involve the CEO. The CC Act applies to WTA. A policy has been developed in line with section 48A. It was attached as Appendix 3.

Resolution #	
Moved: Geoff Robins	
Seconded: Trent Gordon	
Affirmative: 4	Negative: 0
The WTA Members adopt POL-035 Corrupt Conduct Complaints Involving the Superintendent Policy, effective 1 November 2024.	
CARRIED	

iii) Management Protocol Review

The Management Protocol for Weipa (Protocol) provides a management framework for the operation and management of local governance in Weipa and to assist RTAW and WTA make decisions about Weipa local government matters. The Protocol acknowledges WTA is not legally separate from RTAW however supports WTA achieving more autonomy and financial sustainability as if it was a properly constituted local government under the Local Government Act 2009 (LG Act). The last review of the RTA and WTA Management Protocol Review was in 2017. It was attached as Appendix 4.

Resolution #	
Moved: Geoff Robins	
Seconded: Lisa Scharf	
Affirmative: 4	Negative: 0
The WTA Members approve the final draft of the RTAW and WTA Management Protocol for Weipa 2024.	
CARRIED	

iv) Operational Plan – Quarter 1 Review

Nicky Perriman discussed the review of the Operational Plan. It was attached as Appendix 5.

Resolution #	
Moved: Jaime Gane	
Seconded: Trent Gordon	
Affirmative: 4	Negative: 0
The WTA Members note the WTA Operational Plan 2024-25 Quarter 1 Report.	
CARRIED	

7.2. Planning and Works

NIL

7.3. Community Services

NIL

7.4. Sports and Recreation

NIL

7.5. Other

NIL

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

- TCICA Meeting – 5 - 6 November 2024
- Cape York Regional Package Meeting – 7 November 2024

1.1. Workshops

- 27 November 2024
- 11 December 2024

11.2. General Meetings

- 27 November 2024
- 11 December 2024

11.3. Date Claimer

- Weipa Christmas Tree Lighting – 29 November 2024
- Weipa Community Christmas Morning Markets – 30 November 2024
- Christmas Lights Competition – 14 December 2024


MEETING CLOSE

The General Meeting closed at 10:14 am.

ENDORSEMENT

These Minutes were confirmed on the 27th of November 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.



Chair



Superintendent Weipa Township