



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 23 of August 2023
at 1pm

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APPENDIX

Appendix 1 – Previous meeting minutes

1.1 – General Meeting Minutes – July 2023

1.2 – Special Meeting Minutes – 28 July 2023

Appendix 2 – Correspondences

2.1 – Department of Transport and Main Roads – Freight Funding Assistance

2.2 – Napranum Aboriginal Shire Council – Woolworths Sunday Trading Hours

2.3 – Torres Strait Hospital and Health Services – School-based traineeships

Appendix 3 – Monthly Financial Reports – July 2023

Appendix 4 – Facility Hire Fee Discount Application – Torres Strait & Cape York Peninsula Indigenous Association Limited Futsal

Appendix 5 – CEA – Bollards and Guard Rails

Appendix 6 – CEA – Solar-powered CCTV Cameras

Appendix 7 – Customer Service Standard



GENERAL MEETING Minutes

Wednesday 23 August 2023

ATTENDANCE

Present and History

- Present**

- Michael Rowland
- Stretch Noonan
- Dave Donald
- Jaime Gane – Virtual attendance
- Aaron Schleich
- Tim Ryan

- History**

Attendance 2023	January		February			March		April		May		June		July			August		September		October		November		December		
	W	M	25th	8th	22nd	8th	22nd	12th	19th	17th	24th	14th	21st	12th	26th	28th	9th	23rd	W	M	13th	11th	25th	8th	22nd	13th	20th
Michael Rowland	X	P	P	L	L	P	P	P	P	P	P	P	P	P	P	P	L	X									
Richard Noonan	X	P	P	P	P	L	P	P	P	P	P	P	P	P	P	P	P	X									
David Donald	X	P	L	P	P	P	P	P	P	P	P	P	P	P	L	P	P	X									
Jaime Gane	X	P	P	P	Ap	P	P	P	P	P	P	P	P	L	P	P	X										
Jackie Malacoola	X	A	A	A	A	A	P	A	A	A	A						X										
Tim Ryan	X	Ap	P	P	AP	P	L	P	P	P	Ap	P	P	P	P	P	X										
Aaron Schleich	X	Ap	P	P	P	P	P	L	P	P	P	A	P	P	P	P	X										

- Guests**

NIL

Not Present

- Absent**

NIL

- Apology**

NIL

- Leave**

NIL

OPEN MEETING

The General Meeting opened at 1:45 pm.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

i) General Meeting – 26 July 2023

The minutes from the previous General Meeting on 26 July 2023 are attached as Appendix 1.1.

Resolution

Moved: Aaron Schleich
Seconded: Stretch Noonan
Affirmative: 6

Negative: 0

The WTA Members adopt the minutes of the General Meeting on 26 July 2023 as true and accurate records.

CARRIED

ii) Special Meeting – 28 July 2023

The minutes from the special meeting on 28 July 2023 are attached as Appendix 1.2.

Resolution

Moved: Michael Rowland
Seconded: Dave Donald
Affirmative: 6

Negative: 0

The WTA Members adopt the minutes of the Special Meeting on 28 July 2023 as true and accurate records.

CARRIED

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

No passings were noted.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) NIL

No conflicts of interests were noted.

2.3. Travel applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

i) NIL

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) Stretch Noonan – Short Period

Leave form submitted on 22 August 2023 requesting a short period of leave for personal reasons. The leave has been submitted in the prescribed form.

Resolution

Moved: Aaron Schleich

Seconded: Tim Ryan

Affirmative: 6

Negative: 0

The WTA Members approve for Stretch Noonan to be absent from 23 October to 11 November 2023 due to leave for a short period.

CARRIED

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

i) **Parliamentary Enquiry – Workforce development in Northern Australia**

Please see the blow link for the minutes from the parliamentary enquiry held on 14 August 2023.

[Public Hearings – Parliament of Australia \(aph.gov.au\)](https://aph.gov.au)

3. QUESTIONS

3.1. Public questions

i) **NIL**

No one from the public was in attendance at the General Meeting.

3.2. Member questions

i) **NIL**

3.3. Answers to previous questions

i) **NIL**

4. CORRESPONDENCES

4.1. Correspondence

i) **IN – Department of Transport and Main Roads – Freight Funding Assistance Update – READ**

Please see Appendix 2.1 for the letter from the TMR regarding an update on the freight funding assistance.

ii) **IN – Napranum Aboriginal Shire Council – Woolworths Open Hours - NOTE**

Please see Appendix 2.2 for the letter for NASC regarding the opening hours of Woolworths.

iii) **IN – Torres and Cape Hospital and Health Services – School-based Traineeship stakeholder engagement session – DECISION**

Please see Appendix 2.3 for the letter from TCHHS regarding the stakeholder engagement session for health-related vocational and education programs in various locations in the Cape.

iv) **IN – North Queensland Bulk Ports – New CEO appointment – READ**

Please see Appendix 2.4 for the letter from NQBP regarding the appointment of a new CEO.

v) IN – Governor of Queensland – Thank you letter – READ

Please see Appendix 2.5 for the letter from the Government House expressing thanks from Her Excellency the Honourable Dr Jeannette Young and Professor Graeme Nimmo for their visit to Weipa.

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Michael Rowland to present the Chair's Report.

Stretch Noonan to present the Acting Chair's Report.

6. WTA REPORTS

6.1. Superintendent

Judey Haeusler to present the Superintendent's Report.

6.2. Corporate Services

NIL

6.3. Planning and Works

NIL

6.4. Community and Social

NIL

6.5. Sports and Recreation

NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report - July

Nicky Perriman to present the monthly WTA Financial Report. Appendix 3

Resolution

Moved: Stretch Noonan

Seconded: Aaron Schleich

Affirmative: 6

Negative: 0

The WTA Members accept the monthly financial reports for July 2023.

CARRIED

ii) Facility Hire Fee Discount Application – Futsal

The Torres Strait & Cape York Peninsula Indigenous Futsal Association Limited has applied for a Facility Hire Fee Discount. The total discount cost would be \$3,360. Judey Haeusler to discuss. See Appendix 4.

Resolution

Moved: Michael Rowland

Seconded: Tim Ryan

Affirmative: 6

Negative: 0

The WTA Members approve the 50% discount on fees and charges for the facility hire to the Torres Strait & Cape York Peninsula Indigenous Futsal Association Limited.

CARRIED

7.2. Planning and Works

i) CEA – Bollards and Guard Rails

Traffic control bollards and main road guard rails are to be installed at Embley Street and John Evans Drive. These are estimated to cost \$50,000. Judey Haeusler to discuss. See Appendix 5.

Resolution

Moved: Stretch Noonan

Seconded: Aaron Schleich

Affirmative: 6

Negative: 0

The WTA Members approve the CEA of \$50,000 for traffic control bollards and main road guards to be funded from WTA funds. This cost will be addressed in the next budget review.

CARRIED

ii) CEA – Solar-powered CCTV cameras

Pole-mounted, solar-powered, close-circuit television cameras are to be installed at four locations: both boat ramps (Rocky Point and Evans Landing); Kumrumja Centre; and the mobile vendor area. These are estimated to cost \$68,800. Judey Haeusler to discuss. See Appendix 6.

Resolution

Moved: Dave Donald
 Seconded: Tim Ryan
 Affirmative: 6

Negative: 0

The WTA Members approve the CEA of \$68,800 for four pole-mounted, solar-powered, close-circuit television cameras to be funded from WTA funds. This cost will be addressed in the next budget review.

CARRIED

7.3. Community Services

i) Customer Service Standard Review

The Customer Service Standard outlines WTA commitment to provide effective and efficient water supply and sewerage services, as required by *Water Supply (Safety and Reliability) Act 2008*. Judey Haeusler to discuss. See Appendix 7.

Resolution

Moved: Jaime Gane
 Seconded: Stretch Noonan
 Affirmative: 6

Negative: 0

The WTA Members WTA Members approve the review and amendments to the Customer Service Standard.

CARRIED

7.1. Sports and Recreation

i) NIL

7.2. Other

i) NIL

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

- Photographer – TBD (August)

11.2. Workshop

- 13 September 2023
- 11 October 2023
- 8 November 2023
- 13 December 2023

11.3. General Meeting

- 13 September 2023
- 25 October 2023
- 22 November 2023
- 20 December 2023

11.4. Date Claimer

- Sunset Markets – 2nd September

MEETING CLOSE

The General Meeting closed at 2:45 pm.

ENDORSEMENT

These Minutes were confirmed this 13 day of September 2023.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Michael Rowland

Chair

Judely Haensler

Superintendent Weipa Township