



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 13 September 2023
at 1pm



GENERAL MEETING MINUTES

Wednesday 13 September 2023

ATTENDANCE

Present and History

- Present**

- Michael Rowland
- Stretch Noonan
- Dave Donald
- Jaime Gane
- Aaron Schleich

- History**

	January		February			March		April		May		June			July		August		September		October		November		December	
	25th	8th	22nd	8th	22nd	12th	19th	17th	24th	14th	21st	12th	26th	28th	9th	23rd	13th	11th	25th	8th	22nd	13th	20th			
	W	M	W	M	W	M	W	M	W	M	W	M	W	M	SM	W	M	W	M	W	M	W	M			
Michael Rowland	X	P	P	L	L	P	P	P	P	P	P	P	P	P	P	P	L	P	X							
Richard Noonan	X	P	P	P	P	L	P	P	P	P	P	P	P	P	P	P	P	P	X							
David Donald	X	P	L	P	P	P	P	P	P	P	P	P	P	L	P	P	P	X								
Jaime Gane	X	P	P	P	Ap	P	P	P	P	P	P	P	P	L	P	P	X									
Jackie Malacoola	X	A	A	A	A	A	P	A	A	A	A						X									
Tim Ryan	X	Ap	P	P	AP	P	L	P	P	P	Ap	P	P	P	P	P	X									
Aaron Schleich	X	Ap	P	P	P	P	L	P	P	P	P	A	P	P	P	P	X									
Jacqueline Malacoola	X																X									

- Guests**

NIL

Not Present

- Absent**

Jacqueline Malacoola

- Apology**

Tim Ryan

- Leave**

NIL

OPEN MEETING

The General Meeting opened at 1:02 pm.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

The minutes from the previous meeting on 23 August 2023 are attached as Appendix 1.

Resolution

Moved: Stretch Noonan

Seconded: Jaime Gane

Affirmative: 5

Negative: 0

The WTA Members adopt the minutes of the General Meeting on 23 August 2023 as true and accurate records.

CARRIED

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

NIL

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) NIL

2.3. Travel applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

i) NIL

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) Michael Rowland – Short Period

Leave form submitted on 11 September 2023 requesting a short period of leave for personal reasons. The leave has been submitted in the prescribed form.

Resolution

Moved: Aaron Schleich

Seconded: Jaime Gane

Affirmative: 5

Negative: 0

The WTA Members approve for Michael Rowland to be absent from 5 October to 10 October 2023 due to leave for a short period.

CARRIED

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

i) Rio Tinto Community forum

3rd of October at the Golfclub from 5:30 pm.

Michael will attend.

3. QUESTIONS

3.1. Public questions

i) NIL

3.2. Member questions

i) NIL

3.3. Answers to previous questions

i) NIL

4. CORRESPONDENCES

4.1. Correspondence

i) IN – Queensland Fire and Emergency Services – Australian Warning System Update - READ

Please see Appendix 2.1 for the letter from Queensland Fire and Emergency Services regarding the implementation and update on the Australian Warning System.

ii) IN – The Pharmacy Guild of Australia – READ

Please see Appendix 2.2 for the letter from The Pharmacy Guild of Australia regarding the North Queensland Community Pharmacy Scope of Practice Pilot.

iii) OUT – Napranum Aboriginal Shire Council – Ruchook Cultural Festival – LETTER OF SUPPORT

Please see Appendix 2.3 for the letter to Napranum Aboriginal Shire Council supporting their Ruchook Cultural Festival 2024.

iv) OUT – Napranum Aboriginal Shire Council – Woolworth Response – READ

Please see Appendix 2.4 for the response letter to Napranum Aboriginal Shire Council regarding the Woolworth open hours.

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Michael Rowland to present the Chair's Report.

6. WTA REPORTS

6.1. Superintendent

Judey Haeusler to present the Superintendent's Report.

Judey Haeusler and Renee Williams to discuss the Illegal Dumping Campaign Proposal.

6.2. Corporate Services

NIL

6.3. Planning and Works

NIL

6.4. Community and Social

NIL

6.5. Sports and Recreation

NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report

Nicky Perriman to present the monthly WTA Financial Report. Appendix 3

Resolution #	
Moved: Michael Rowland	
Seconded: Dave Donald	
Affirmative: 5	Negative: 0
The WTA Members accept the monthly financial reports for August 2023.	
CARRIED	

i) Facility Hire Fee Waiver Application

Weipa Community Care has applied for a Facility Hire Fee Discount. The total discount cost would be \$4,087.50. Judey Haeusler to discuss. See Appendix 4.

Resolution #	
Moved: Stretch Noonan	
Seconded: Aaron Schleich	
Affirmative: 5	Negative: 0
The WTA Members approve the 50% discount on fees and charges for the facility hire to Weipa Community Care.	
CARRIED	

7.2. Planning and Works

i) Asset Management Plan Review

Judey Haeusler to discuss the review of the Asset Management Plan. Appendix 5.

Resolution #	
Moved:	Jaime Gane
Seconded:	Stretch Noonan
Affirmative:	5
Negative:	0
The WTA Members adopt the reviewed Asset Management Plan.	
CARRIED	

ii) CEA – Sewer Manholes

7 sewer manholes are installed at various locations in Rocky Point, allowing for the sewer to be relined. This project is already planned in the capital budget, however, a further \$23,207.87 is required for this project. Judey Haeusler to discuss. Appendix 6.

Resolution #	
Moved:	Stretch Noonan
Seconded:	Dave Donald
Affirmative:	5
Negative:	0
The WTA Members approve the CEA of \$23,207.87 for the cost adjustment of the sewer manhole project to be funded from WTA funds. This cost will be addressed in the next budget review.	
CARRIED	

7.3. Community Services

i) NIL

7.4. Sports and Recreation

i) NIL

7.5. Other

i) NIL

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

- i) NIL
-

9. CONTINUATION OF ITEMS

9.1. Adjourned items

- i) NIL
-

9.2. Debates

- i) NIL
-

10. CONFIDENTIAL MATTERS

- i) NIL
-

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

11.2. Workshop

- 11 October 2023
- 8 November 2023
- 13 December 2023

11.3. General Meeting

- 25 October 2023
- 22 November 2023
- 20 December 2023

11.4. Date Claimer

Get Ready Event – 14 October

National Referendum – 14 October

Local Election – Notice of Election / Caretakership commences – 29 January 2024

Local Election – Close of nominations – 13 February 2024

Local Election – Early voting commences – 4 March 2024

Local Election – Election Day – 16 March 2024

MEETING CLOSE

The General Meeting closed at 2:09 pm.

ENDORSEMENT

These Minutes were confirmed this 25 day of October 2023.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Michael Rowland

Chair

Judey Haessler

Superintendent Weipa Township