



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 24 January 2024
at 1pm



GENERAL MEETING Minutes

Wednesday 24 January 2024

ATTENDANCE

Present and History

- Present**

- Michael Rowland
- Dave Donald
- Jaime Gane
- Tim Ryan
- Jacqueline Malacoola

- History**

	January		February			March		April		May		June		July			August		September		October		November		December	
	25th	8th	22nd	8th	22nd	12th	19th	17th	24th	14th	21st	12th	26th	28th	9th	23rd	13th	11th	25th	8th	20th	13th	13th	11th	25th	
	W	M	W	M	W	M	W	M	W	M	W	M	W	M	SM	W	M	W	M	W	M	W	M	W	M	
Michael Rowland	X	P	P	L	L	P	P	P	P	P	P	P	P	P	P	L	P	X	P	P	L	L	P	X	P	
Richard Noonan	X	P	P	P	P	L	P	P	P	P	P	P	P	P	P	P	X	P	P	L	L	P	X	P		
David Donald	X	P	L	P	P	P	P	P	P	P	P	P	L	P	P	P	X	P	P	P	P	P	X	P		
Jaime Gane	X	P	P	P	Ap	P	P	P	P	P	P	P	L	P	P	P	X	P	P	P	P	X	P			
Jackie Malacoola	X	A	A	A	A	A	P	A	A	A	A						X						X			
Tim Ryan	X	Ap	P	P	AP	P	L	P	P	P	Ap	P	P	P	P	P	X	Ap	P	P	Ap	Ap	X	P		
Aaron Schleich	X	Ap	P	P	P	P	L	P	P	P	A	P	P	P	P	P	X	P	P	P	L	L	X	Ap		
Jacqueline Malacoola	X																X	A	A	A	A	P	X	L		

- Guests**

Teresa Schmidt – Principle Planner, Reel Planning

Not Present

- Absent**

NIL

- Apology**

Aaron Schleich

- Leave**

Stretch Noonan

OPEN MEETING

The General Meeting opened at 1 pm.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

The minutes from the previous meeting on 13 December 2023 are attached as Appendix 1.

Resolution

Moved: Dave Donald

Seconded: Jaime Gane

Affirmative: 5

Negative: 0

The WTA Members adopt the minutes of the General Meeting on 13 December 2023 as true and accurate records.

CARRIED

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

Florence Charger

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

NIL

2.3. Travel applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (Pol-014 Member Expenses Reimbursement Policy).

NIL

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) Stretch Noonan – Short Period

A leave form submitted on the 17th of January requesting a short period of leave. The leave has been submitted in the prescribed form.

Resolution

Moved: Michael Rowland

Seconded: Dave Donald

Affirmative: 5

Negative: 0

The WTA Members approve for Stretch Noonan to be absent from 19 January to 26 January 2024 due to leave for a short period.

CARRIED

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

NIL

3. QUESTIONS

3.1. Public questions

i) NIL

3.2. Member questions

i) NIL

3.3. Answers to previous questions

i) NIL

4. CORRESPONDENCES

4.1. Correspondence

i) **IN – Queensland Corrective Services, Officer of the Commissioner – National Corrections Day - READ**

Please see Appendix 2.1 for the letter from the Office of the Commissioner regarding thanks for National Corrections Day.

4.2. Petitions and joint letters

- i) **NIL**
-

4.3. Deputations and delegations

- i) **NIL**
-

5. CHAIR REPORT

Michael Rowland presented the Chair's Report.

6. WTA REPORTS

6.1. Superintendent

- i) **Superintendent's Report**
-

Judey Haeusler presented the Superintendent's Report.

6.2. Corporate Services

- i) **NIL**
-

6.3. Planning and Works

- i) **Rocky Point Foreshore Project – Update**
-

Judey Haeusler presented some elements of the draft masterplan for the Rocky Point Foreshore Re-Development. The final masterplan will be tabled at a future General Meeting.

- ii) **Hospital Link Pathway Project, Kerr Point Road**
-

Judey Haeusler discussed the Hospital Link Pathway Project, including vegetation clearing, construction and future development of the adjoining vacant land on Kerr Point Road. Teresa Schmidt from Reel Planning dialled in for discussion.

Judey advised traffic management engineers have been engaged to provide advice on parking and access issues with the hospital pathway project and the proposed development on Kerr Point Road.

Members requested, during the vegetation clearing process, consideration should be given to relocating any young regional/native trees and/or collecting seeds to be used for replanting wherever possible.

6.4. Community and Social

- i) **Town Historical Signage Project**
-

Judey Haeusler presented an overview of the Weipa Town Historical Signage Project and the proposed locations of the signs. The final designs will be tabled at a future General Meeting.

6.5. Sports and Recreation

i) NIL

6.6. Other

i) NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report

Nicky Perriman presented the November WTA Financial Report. See Appendix 3. This financial report was deferred from 13th of December 2023.

Resolution #

Moved: Michael Rowland

Seconded: Jaime Gane

Affirmative: 5

Negative: 0

The WTA Members accept the monthly financial report for November 2023.

CARRIED

ii) Monthly Financial Report

Nicky Perriman presented the monthly WTA Financial Report. See Appendix 4.

Resolution #

Moved: Jackie Malacoola

Seconded: Jaime Gane

Affirmative: 5

Negative: 0

The WTA Members accept the monthly financial report for December 2023.

CARRIED

iii) Appointment of Returning Officer – Weipa Local Election 2024

Judey Haeusler discussed the Weipa Local Election Process for 2024. The WTA Superintendent is required to facilitate the election of four (4) WTA Members in a manner consistent with Local Government Electoral Act 2011 (2011 LGE Act) requirements.

A Returning Officer is appointed to support this process. Mead Perry Consultants have been engaged to provide independent and technical support for the process.

See Appendix 5 for the proposed election timetable.

Resolution

Moved: Michael Rowland

Seconded: Dave Donald

Affirmative: 5

Negative: 0

WTA Members approve the following arrangements in relation to the WTA election process for 2024 -

- A free democratic election process will be held for the four (4) elected member positions on the WTA.
- The election process will be facilitated by an appointed Returning Officer in a manner consistent with the requirements of the 2011 LGE Act.
- The Returning Officer is permitted to make decisions in relation to the application of 2011 LGE Act provisions for the WTA election process.
- The appointment of Nicky Perriman as the Returning Officer for the WTA election process, 2024.
- The proposed WTA election timetable is approved.

CARRIED

iv) Audit - End of Financial Year Statements 2022/23 and Auditor's Opinion Report

Nicky Perriman presented the Final End of Financial Year Statements for 2022-23 (Appendix 6) and the External Auditor's Completion Report (Appendix 7) for year ending 30 June 2023.

Resolution

Moved: Jaime Gane

Seconded: Dave Donald

Affirmative: 5

Negative: 0

WTA Members approve the End of Financial Year Statements 2022-23.

WTA Members accept the findings outlined in the Auditor's Annual Completion Report as of 30 June 2023.

CARRIED

v) Capital Budget 2023/24 – Mid Year Review

Judey Haeusler presented the mid-year review of the Capital Budget 2023/24. Minor adjustments are proposed. See Appendix 8.

Resolution #	
Moved:	Michael Rowland
Seconded:	Tim Ryan
Affirmative:	5
Negative:	0
The WTA Members approve the Capital Budget 2023/24 mid-year review as presented.	
CARRIED	

vi) Operational Plan

Judey Haeusler presented the Quarter 2 update for the Operational Plan 2023-24. See Appendix 9.

Resolution #	
Moved:	Jaime Gane
Seconded:	Tim Ryan
Affirmative:	5
Negative:	0
The WTA Members accept the WTA Operational Plan 2023-24 Quarter 2 Report.	
CARRIED	

7.2. Planning and Works

i) NIL

7.3. Community Services

i) NIL

7.4. Sports and Recreation

i) Inflatable Hire Fees

WTA has purchased two (2) new sealed inflatables for use at the sports precinct and aquatic centre. The inflatables will be made available for hire by the public.

Lauren Hughes presented a recommendation on appropriate hire fees for the 2023/24 financial year. See Appendix 10.

Resolution #

Moved: Jaime Gane

Seconded: Tim Ryan

Affirmative: 5

Negative: 0

The WTA Members approve inflatable hire fees as follows –

- Standard Fee – 2 hours hire included - Sealed Inflatable x 1 \$150
Community (50%) Discount Fee - \$75
- Standard Fee – 2 hours hire included - Sealed Inflatable x 2 \$200
Community (50%) Discount Fee - \$100

CARRIED

7.5. Other

i) NIL

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

Please complete 'so you want to be a councillor' training if you would like to nominate for a WTA Member position again.

11.2. Workshop

- 7 February 2024
- 6 March 2024

11.3. General Meetings

- 21 February 2024
- 20 March 2024

11.4. Date Claimer

- Local Election – Notice of Election / Caretaker Period commences – 29 January 2024
- Local Election – Close of nominations – 13 February 2024
- Local Election – Early voting commences – 11 March 2024
- Local Election – Election Day – 16 March 2024

MEETING CLOSE

The General Meeting closed at 3pm.

ENDORSEMENT

These Minutes were confirmed this 21 day of February 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Michael Rowland

Chair

Nicky Perriman

Superintendent Weipa Township