



WEIPA
TOWN AUTHORITY

WTA Members General Meeting

MINUTES

Held at the Council Chambers, WTA Office
On Wednesday 24 April 2024
at 9 am



GENERAL MEETING Minutes

Wednesday 24 April 2024

ATTENDANCE

Present and History

- Present**

- Jaime Gane
- Geoff Robins
- Lisa Scharf
- Aaron Schleich
- Tim Ryan
- Jackie Malacoola – via Teams

- History**

	March		April		May		June	
		27						
	W	M	W	M	W	M	W	M
Jaime Gane	X	P	P					
Geoff Robins	X	P	P					
Trent Gordon	X	P	P					
Lisa Scharf	X	P	P					
Jacqueline Malacoola	X	P	P					
Tim Ryan	X	P	P					
Aaron Schleich	X	P	P					

- Guests**

NIL

Not Present

- Absent**

Trent Gordon

- Apology**

NIL

- Leave**

NIL

OPEN MEETING

The General Meeting opened at 9:06 am.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. MINUTES

1.1. Post Election Meeting

Resolution

Moved: Lisa Scharf

Seconded: Geoff Robins

Affirmative: 4

Negative: 0

The WTA Members adopt the minutes of the Post-Election Meeting on 27 March 2024 as a true and accurate record.

CARRIED

1.2. General Meeting – March

Resolution

Moved: Aaron Schleich

Seconded: Lisa Scharf

Affirmative: 4

Negative: 0

The WTA Members adopt the minutes of the General Meeting on 27 March 2024 as a true and accurate record.

CARRIED

2. ITEMS FOR CONSIDERATION

2.1. Bereavement and condolences

A minute of silence may be observed out of respect for community members who have recently passed away.

A moment of silence was held for the passing of multiple members of the community and surrounding communities.

2.2. Conflict of interest

WTA Members are asked to consider any Material Personal Interest (MPI) or Conflict of Interest (COI) issues that may arise due to items listed on the agenda.

i) NIL

Tim Ryan attended the meeting at 9:15.

2.3. Travel Applications

WTA Members are asked to consider any travel plans so that all travel and reimbursements can be pre-approved by WTA (POL-014 Member Expenses Reimbursement Policy).

i) Jaime Gane – TCICIA Meeting

Torres Cape Indigenous Council Alliance Inc. (TCICA) is a regional organisation of councils of the Cape Region. They represent the common interests of local governing bodies within the region.

Resolution

Moved: Aaron Schleich

Seconded: Tim Ryan

Affirmative: 5

Negative: 0

The WTA Members approve for Jaime Gane to travel on 26 May to 1 June to attend the TCICA meeting.

CARRIED

2.4. Leave Applications

WTA Members are required to have all absences pre-approved by WTA resolution (POL-010 Member Remuneration Policy).

i) Jaime Gane – Short Period

Leave form submitted on the 2nd of April requesting a short period of leave to attend the RDA meeting in April. The leave has been submitted in the prescribed form.

Resolution

Moved: Geoff Robins

Seconded: Lisa Scharf

Affirmative: 5

Negative: 0

The WTA Members approve Jaime Gane to be absent from 22 April to 23 April to attend the RDA meeting.

CARRIED

ii) Jaime Gane – Short Period

Leave form submitted on the 2nd of April requesting a short period of leave for holidays in June/July. The leave has been submitted in the prescribed form.

Resolution #	
Moved:	Lisa Scharf
Seconded:	Aaron Schleich
Affirmative:	5
Negative:	0
The WTA Members approve Jaime Gane to be absent from 20 June to 7 July due to leave for a short period.	
CARRIED	

iii) Geoff Robins – Short Period

Leave form submitted on the 8th of April requesting a short period of leave for holidays in April. The leave has been submitted in the prescribed form.

Geoff dialled in for the April Workshop held on the 17th of April.

Resolution #	
Moved:	Jaime Gane
Seconded:	Aaron Schleich
Affirmative:	5
Negative:	0
The WTA Members approve Geoff Robins to be absent from 13 April to 21 April due to leave for a short period.	
CARRIED	

[Jackie Malacoola attended the meeting at 9:29.](#)

2.5. Community Engagement

WTA Members are asked to consider what community engagement activities are needed or what has occurred.

i) Community Showcase

It was a good event. It wasn't well attended by the community but various activities during the showcase were very well done. Multiple community groups have volunteer and member sign ups.

3. QUESTIONS

3.1. Public questions

i) NIL

3.2. Member questions

i) **Western Cape College pedestrian crossing**

Summary of concern: A community member mans the school crossing every morning and afternoon. There have been a 'ridiculous amount of near misses with cars [nearly] hitting children and adults.' It is only a matter of time before someone gets hurt. It would be greatly appreciated by a lot of people if something could be done to address this issue.

- Lisa Scharf – asked on behalf of concerned community member

WTA cannot do much around the road conditions and the road layout.

Jaime said Western Cape College (WCC) has advised they might be able to apply for some grants to change school zone areas or additional line marking. It was also advised there was a project to move the bus zone and have dedicated drop off areas, however, the Members were unclear about what stage the project is at.

It was proposed WTA could line mark 'SLOW DOWN' and 'SCHOOL ZONE' on the road or change the colour of a section of the road. Judey advised it is very expensive to complete line marking so this might be a longer term solution.

It was advised that this is a WCC issue and should be resolved by WCC. WTA is willing and able to assist the school with this issue but the resolutions must come from the WCC.

Queensland Police Services (QPS) should also be involved by fining people speeding or recklessly driving throughout the school zones. Geoff said usually QPS have a few officers patrolling the school zones at the start of school terms.

WTA developed plans for boundary road to make it more safe for pedestrians and students crossing the road. This project would most likely happen over various stages due to the high costs involved. WTA is also conducting a project (Infra+) to assess footpath needs and locations and can incorporate driver awareness into the project.

Actions – Jaime will contact WCC and QPS to arrange a meeting to see what can be done to address the driver issues.

3.3. Answers to previous questions

i) NIL

4. CORRESPONDENCES

4.1. Correspondence

i) NIL

4.2. Petitions and joint letters

i) NIL

4.3. Deputations and delegations

i) NIL

5. CHAIR REPORT

Jaime Gane to provide a Chair's report.

Jaime expressed excitement and positivity about the past month as Chair. She mentioned positive progression with Rio Tinto's economic development plan for the community.

Jaime spoke about how the [QLD] Department of State Development's Cape York Regional Plan is being reviewed.

Jaime attended the RDATN (Regional Development Australia Tropical North) board meeting. Jaime has also spoke with Western Cape College about their infrastructure plans and potential for the WTA Members to mentor and support the student leaders.

6. WTA REPORTS

6.1. Superintendent

i) **Superintendent's Report**

Judey Haesuler to present the Superintendent's Report.

Judey explained WTA's departments and the amount of service requests receive and completed in the month of March. Judey provided an update on the capital projects and the community activites held during March.

6.2. Corporate Services

i) NIL

6.3. Planning and Works

i) NIL

6.4. Community and Social

i) NIL

6.5. Sports and Recreation

i) NIL

6.6. Other

i) NIL

7. NOTICE OF MOTIONS

7.1. Corporate Services

i) Monthly Financial Report

Nicky Perriman to present the March WTA Financial Report.

Resolution #

Moved: Jackie Malacoola

Seconded: Geoff Robins

Affirmative: 6

Negative:

The WTA Members accept the monthly financial report for March 2024.

CARRIED

ii) Operational Plan – Quarter 3 Update

Judey Haesuler to discuss the Operational Plan – Quarter 3 update.

Resolution #

Moved: Tim Ryan

Seconded: Aaron Schleich

Affirmative: 6

Negative: 0

The WTA Members note the WTA Operational Plan 2023-24 Quarter 3 Report.

CARRIED

7.2. Planning and Works

NIL

7.3. Community Services

NIL

7.4. Sports and Recreation

NIL

7.5. Other

i) Change meeting dates – August General Meeting

Jaime Gane to discuss the change to the August General Meeting date.

Resolution #

Moved: Geoff Robins

Seconded: Lisa Scharf

Affirmative: 6

Negative: 0

The WTA Members approve for the August General Meeting to be changed from 28 August to 21 August 2024 due to a clash with the DNA conference.

CARRIED

8. URGENT MATTERS

8.1. Motions

i) NIL

8.2. Notices

i) NIL

9. CONTINUATION OF ITEMS

9.1. Adjourned items

i) NIL

9.2. Debates

i) NIL

10. CONFIDENTIAL MATTERS

i) NIL

11. MEETING SCHEDULE AND TRAINING

11.1. Training and Conferences

Disaster Management Training - Chairperson and Deputy – TBD

LG Central – Local Government training – Please complete as soon as you can

LGAQ Elected Member Update (EMU) – 8 July 2024 9 am to 3 pm

TCICA Meeting – 2 - 3 July 2024

DNA Conference – 28 - 30 August 2024

TCICA Meeting – 3 - 4 September 2024

TCICA Meeting – 5 - 6 November 2024

11.2. Workshops

- 8 May 2024 – Reel Planning attendance
- 12 June 2024 – Mead Perry attendance
- 10 July 2024
- 14 August 2024
- 9 October 2024
- 13 November 2024

11.3. General Meetings

- 22 May 2024
- 19 June 2024
- 24 July 2024
- 21 August 2024
- 11 September 2024
- 23 October 2024
- 27 November 2024
- 11 December 2024

11.4. Date Claimer

- East Weipa | The Last Ore and Kumrumja Sunset Markets – 11 May 2024 – [Member attendance required from 4pm at the bar for the Markets](#)
- East Weipa | The Last Ore and Kumrumja Sunset Markets – 18 May 2024 – [Member attendance required from 4pm at the bar for the Markets](#)
- Western Cape College – Western Cape Careers Expo – 6 June 2024
- Kumrumja Sunset Markets – 13 July 2024
- Kumrumja Sunset Markets – 31 August 2024
- Weipa Christmas Tree Lighting – 29 November 2024
- Weipa Community Christmas Morning Markets – 30 November 2024
- Christmas Lights Competition – 14 December 2024

MEETING CLOSE

The General Meeting closed at 10:27 am.

ENDORSEMENT

These Minutes were confirmed this 22 day of May 2024.

The Members listed as present in these Minutes are considered eligible for the Meeting Fee.

Jaine Gore

Chair

Matthew Turnbull

Superintendent Weipa Township